

# Parson Drove Parish Council

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## Minutes of a meeting of Parson Drove Parish Council

Held on 13<sup>th</sup> April 2022 at 19:00

**Notices of the meeting were posted on the village notice board and on the council's website, giving members of the public the opportunity to participate.**

In attendance were Parish Councillors: G Booth (Chairman), P Spriggs, P Williams, J Hunt, R Fowler and P Unwin.

Also in attendance were and CCC S King, FDC Bligh, Clerk David Boyce as well as one member of the public.

*Cllr G Booth Chaired the meeting and opened it at 19:05.*

71/22. To agree the apologies

No apologies were due to the Council. The dispensation for Cllr Killingworth was noted.

72/22. To receive requests for Dispensations and record interests

Cllrs Booth and Hunt registered personal interests for item 87/22. Cllr Unwin registered a prejudicial interest for item 80/22.c.iii. Cllr Fowler registered a personal interest in item 79/22.c. Councillors were reminded that they could register an interest at any time during the meeting.

73/22. Open Forum – Public participation.

The representative for community Speedwatch explained to the Council the current strategy and told the Council that on the 4<sup>th</sup> April a full day session was completed at various road points in the Parish which registered speeding in all locations. The Council was informed of difficulties in getting support from a police presence.

74/22. To agree the minutes of the meeting on 9<sup>th</sup> March 2022 and 23<sup>rd</sup> March 2022

The Council **agreed** the minutes of the meeting on 9<sup>th</sup> March 2022 and 23<sup>rd</sup> March 2022

74/22 a. Matters arising from previous minutes not covered on the agenda (for information only)

The Chairman told the Council that he had discussed the concerns about the Cage's maintenance being centred around the external surfaces being

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painted to protect from weather. Cllr Williams told the Council that the Fenland Museum would store the archive documents for a small fee.

75/22. To receive the District Councillors Report

The Council were informed that at the Audit and Risk Management committee it was highlighted that a review of the delivery of services for street lighting was requested and the service level agreements were called into question.

76/22. To receive the County Councillors Report

The Council received CCC King's report, which included pothole repair updates and trying to get lines reinstated down Long Drove with a follow up meeting requested. Cllr Spriggs told CCC King about new potholes down Fen Road.

Cllr Booth moved to take item 77/22. d. at this point in the meeting.

Councillors were told that a meeting was had with concerned residents and representatives from Wisbech St Mary Parish Council to discuss problems with Back Road, including the road surface, the speeding and a lack of infrastructure including the option of installing a footpath down one side. CCC King suggested a joint LHI bid with Wisbech St Mary Parish Council.

The normal agenda was resumed.

77/22. Highways Matters

77/22. a. To report any new street lighting faults

It was requested that FPC3, Fen Road was followed up on as the last piece of correspondence was that certificates were still required from UK Power Networks. It was also requested to chase the quote for the light opposite 65 Fen Road.

77/22. b. To receive an update on the MVAS scheme

Cllr Booth told the Council that the speed limit reduction left a small part of the road at National Speed Limit and so he had communicated to the Highways representative that it should be reflective of the Lincolnshire side of the bridge and be 40mph too, as well as requesting that as much signage as possible be reused where possible.

77/22. c. To consider adopting FPC8 from Wisbech St Mary PC

A discussion was had around this streetlight, where it was **agreed** to defer the item to next months agenda, once costs were established.

77/22. d. To receive an update on meeting with Wisbech St Mary PC regarding Back Road complaints

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This item was taken earlier in the agenda.

77/22. e. The Council acknowledged TR ORDER 2022/250 to stop any vehicle from proceeding along Back Road, Murrow as lies between the B1187 and Access Road Between Front Road and Back Road on 25<sup>th</sup> April 2022 and continue until these works have finished or on the 24<sup>th</sup> October 2023, whichever is the earlier.

78/22. Planning application decision updates

78/22 a. The Council noted application decision for F/YR21/1516/RM Reserved Matters application relating to detailed matters of Appearance, Landscaping, Layout and Scale (for Plot 5 only) pursuant to outline permission F/YR19/0971/O to erect 1 no dwelling (2-storey, 4-bed) Land East Of The Silverings 114 Main Road Parson Drove Cambridgeshire

78/22. b. The Council noted application decision for F/YR22/0110/F Erect 1 x dwelling (2-storey 3-bed) with integral garage involving demolition of existing dwelling and alterations to existing access, and temporary siting of a caravan during construction Fairview Johnsons Drove Parson Drove Cambridgeshire PE13 4JS

79/22. Planning applications for comment

79/22. a. The Council discussed item F/YR22/0338/F Change of use of land to a traveller's site involving the siting of 1 x mobile home and 1 x touring caravan, the erection of 1 x Day Room and the formation of an access Land West Of Seadyke Caravan Park Seadyke Bank Murrow Cambridgeshire where it was **agreed** that the Council objects to the application as there is not an identified need for further plots in the location identified with a Gypsy and Traveller needs assessment.

79/22. b. The Council discussed item F/YR22/0370/O Erect 1 dwelling (outline application with matters committed in respect of access) Land East Of Mill Road Murrow Cambridgeshire where it was noted that there were two letters of objection from neighbours, the front lacked road front access and it extended development into the open countryside and so it was **agreed** to object to the application on these considerations. Cllr Booth asked it be noted that he had received correspondence from an objector regarding this application but had not replied and this had not affected his opinion in any prejudicial way.

79/22. c. The Council discussed item F/YR22/0367/F Erect a single-storey detached building for use as a home office in association with approved dwelling under Reserved Matters consent F/YR21/0820/RM Land East Of The Silverings 114 Main Road Parson Drove Cambridgeshire where a discussion ensued about the siting and free standing nature of the proposed

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office. The Council **agreed** to support the application by majority vote. It was requested that Cllr Spriggs vote against be recorded.

79/22. d. The Council discussed item F/YR22/0356/NONMAT Non-Material Amendment: amendment to condition 2 (materials) relating to planning permission F/YR17/0770/F (Conversion of existing barn to form 2-storey 2-bed dwelling including raising the roof to accommodate the first floor and a single-storey side extension involving the formation of a new access and demolition of existing lean-to shed and farm out-buildings together with the formation of a new vehicular access) to enable upvc to be used for doors and windows instead of timber The Barn Clough Cross Farm Marshalls Bank Parson Drove Cambridgeshire PE13 4JE with the Council **agreed** to support.

79/22. e. The Council discussed item F/YR22/0392/F Erect a two-storey rear extension to existing dwelling involving partial conversion of existing garage and erect a detached double garage with storage above and external staircase together with the change of use of land to residential curtilage Cedar Lodge 267 Main Road Church End Parson Drove Wisbech Cambridgeshire PE13 4LF where a discussion was had. The Council **agreed** to support the application.

79/22. f. The Council discussed item F/YR22/0388/F Erect a grain store Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT where it was agreed to support the application.

79/22. g. The Council discussed item F/YR22/0387/F Erect a hay barn Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT where it was agreed to support the application.

79/22. h. The Council discussed item F/YR22/0386/F Erect an agricultural machinery shed Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT where it was agreed to support the application.

79/22. i. The Council discussed item F/YR22/0393/NONMAT Non-Material Amendment: Amendment to external boarding materials, relating to planning permission F/YR12/0183/F (Erection of a single-storey 3-bed dwelling involving demolition of existing dwelling) 249 Leverington Common Leverington Cambridgeshire where it was noted that Planning had put the wrong Parish on the application.

80/22. The Council **agreed** the payments of the Council as follows;

80/22. a. Payments to make

- i. Clerks Salary (£477.71)
- ii. Working from home allowance (£25.00)
- iii. Postage claim (£8.30)
- iv. Auditing Solutions LTD internal audit (£312.00 including £52.00 VAT)

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- v. FDC re: The Cage business rates (£499.00)
- vi. FDC re: bins (£1111.46 including £185.24 VAT)
- vii. North Level Drainage Board re: Allotment drainage rates (£190.91)
- viii. ACRE membership (£57.00)

80/22 b. The Council **agreed** the payments made as follows;

- i. E-On (£33.00)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£22.80 including £3.80 VAT)
- iv. D A Pest control (£395.00)

80/22. c. The Council discussed the grant requests received and brought forward item 85/22, where the Clerk explained that he had found two options, a personalised tote bag for the children or a tea towel from a local company.

- i. Citizens Advice Bureau request (£250.00)  
The Council were informed that 4 Parishioners were helped over the preceding three months, with an estimate of cost of around £25.00 per hour of advice supplied to each call. It was expected that with the energy crisis an increase of users would be seen in tracking data. It was proposed to give £150.00 and amended to £250.00, which was **agreed** by the Council. It was requested to record the vote of Cllr Hunt against the carried motion.
- ii. Book Café Grant (£50.00)  
The Council deliberated the benefit to the Parish and recognised that some Parishioners used it, where it was **agreed** to pay £50.00.
- iii. St Johns Church Jubilee grant request (£200.00)  
Cllr Williams declared a personal interest in the item. The Council deliberated this under the funds they had earmarked towards the Jubilee and this amount was **agreed** to support the event.
- iv. Alderman Payne Primary School Jubilee grant request (£478.72)  
The request for a commemorative coin for each of the 103 school children and the 25 staff totalling £478.72 was discussed, where it was felt it was more appropriate to fund them for the children and the 29 preschool children. It was **agreed** to pay £495.00 for 132 coins in the plastic box.

81/22. To receive the Bank Reconciliation & approve Budget Report for the year ending 31<sup>st</sup> March 2022

The Council received and **agreed** the bank reconciliation as below;

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Opening balance 42765802	£76,073.40
Opening balance 05546583	£14,825.69
add receipts	£49,138.92
less payments	<b>-£24,747.49</b>
unpresented cheques	£0.00
<i>Total</i>	£115,290.52

Current balance 42765802	£100,463.34
Current balance 05546583	£14,827.18
unpresented cheques	£0.00
<i>Total</i>	£115,290.52

Line 8 check = £0	£0.00
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And **agreed** the budget report.

82/22. To receive the Internal Auditors report

The Council received the Internal Auditors report, noting the comments and actions the Clerk had already taken. It was **agreed** to put the full report onto the next agenda.

83/22. To approve the Accounts for the year ending 31<sup>st</sup> March 2022 ready for the Internal Audit.

The income and expenditure accounts were reviewed and **agreed** by the Council.

84/22. To approve the Chairmans completion of the Corporate Governance Questionnaire for Internal Auditors.

Cllr Booth told the Council that he had completed the Corporate Governance Questionnaire, and this was approved by the Council. It was noted that the high reserves were earmarked for street lighting and due to grants received.

85/22. To discuss the Jubilee arrangements

This item was done at 80/22.c.

85/22. a. To agree the action the Council will take regarding commemorating the Jubilee for the local children.

This item was done at 80/22.c.

86/22. To hear the progress of the Website Working Party

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Cllr Unwin told the Council that of all the circulated tender documents, no returns had been received. It was suggested to follow up and circulate further.

87/22. To receive the Amenities 95 report

Cllr Hunt told the Council that there was little to report, except there were upcoming events of the Jubilee and a car show. Cllr Fowler reported the leaking gutters on the pavilion to be taken back to the committee for remediation.

88/22. To receive the Police report

Cllr Unwin informed the Council that there had not been a meeting, but one was scheduled. It was requested that the recent issues with drinking and anti-social behaviour in the Parish be dealt with, as vandalism was being experienced in places like the bus shelter and the playing field. It was **agreed** to repair the bus shelter glass.

89/22. To discuss implementing the Military Covenant

The Council discussed finding a community champion with a military background and **agreed** to advertise for one.

90/22. To discuss the Crash Site memorial

Cllr Williams explained that she needed support with the legal processes and next steps. The Clerk gave some suggestions and would email them to the Councillor.

91/22. To discuss the No Mow May campaign

The Council received the information regarding the campaign which they **agreed** to and requested an email be sent to the grass cutting contractor to informing them of the decision.

92/22. To agree planning comments and inadequacy regarding the Mega Incinerator planned for Wisbech

The Council deliberated what had been received from MVV or the planning inspectorate, which councillors felt was little to no contact. It was **agreed** that the consultation for the incinerator in Wisbech was not adequate and the Councillors felt they were not properly consulted.

93/22. To agree the LGBC Boundary Review response

The Council were told that, following responses about the Boundary Review, the Local Government Boundary Commission had gone ahead with the District Council recommendations, but following responses received were particularly interested in the views of residents in this area and Murrow. It was explained that anyone can do

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a submission to express their views and that residents could do this via the web link <https://emea01.safelinks.protection.outlook.com/?url=https%3A%2F%2Flocalgovernmentboundarycommissionforengland.cmail19.com%2Ft%2Fj-l-zituukt-dridtttll-i%2F&data=04%7C01%7C%7Cebb1e6eb97d746f0d62908d9ea2af74c%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637798292539464895%7CUnknown%7CTWFpbGZsb3d8eyJWljiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6IjEhaWwiLCJXVCi6Mn0%3D%7C3000&sdata=zxcWtOdrqQhdpGtzpCQGAPIQE2yn8rb8MxFwPK%2BPmk%3D&reserved=0> . It was reminded that people can also give their views by e-mail at [reviews@lgbce.org.uk](mailto:reviews@lgbce.org.uk), or by post to The Review Officer (Fenland), LGBCE, PO Box 133, Blyth, NE24 9FE. It was agreed a further response be sent by the Chair highlighting the Council's disappointment that the previous concerns had not been noted.

94/22. To agree the NALC Model Standing Orders

The model standing orders were **agreed**.

95/22. Staffing matters

95/22. a. Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

The Council **agreed** this item and the public were excluded at 21:35.

95/22. b. To review the new NALC pay structures

It was **agreed** to adopt the new rate in the band and make the back payment of £99.84.

95/22. c. To receive the Clerks review

The Council received the Clerks review. It was **agreed** to ask CAPALC for a review of the Clerks role. The Council **agreed** to an eye test.

96/22. To collate agenda items for the next meeting

- Wryde Croft Wind Farm grant application results
- Future Wryde Croft Wind Farm grant applications

97/22. To agree a date, time and venue of next meeting

It was **agreed** to meet at the Village Hall at 19:00 on the May 2022.

*The meeting closed at 21:49.*