

# Parson Drove Parish Council

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## Minutes of a meeting of Parson Drove Parish Council

Held on 25<sup>th</sup> January 2023 at 18:45

**Notices of the meeting were posted on the village notice board and on the council's website, giving members of the public the opportunity to participate.**

In attendance at the Cage were Parish Councillors: G Booth (Chairman), P Spriggs, P Williams, J Hunt, R Fowler and P Unwin.

Also in attendance was the Clerk David Boyce

*Cllr G Booth Chaired the meeting and opened it at 18:46.*

24/23. To receive the apologies.

The Council acknowledged the standing dispensation for Cllr Killingworth. Apologies were acknowledged from FDC Bligh and CCC King.

25/23. To consider any requests by Councillors for Dispensations.

The Council noted its pecuniary interests in setting a Precept as rate payers and **agreed** its dispensation to set the Precept.

26/23. To collate Councillors Declarations of Interest.

It was noted that Cllr Williams had a personal interest under the "Churchyard Maintenance" line of the precept calculation, as well as Cllr Booths personal interest in "Allotment income". The Chairman reminded the meeting that they could register an interest at any point during the meeting.

27/23. Accounts & Finance

27/23. a. To receive and approve a Receipts & Payments Bank Reconciliation and Budget Up-date report.

The Council **agreed** the receipts and payments bank reconciliation, the bank reconciliation and the Budget update report as delivered.

27/23. b. To consider and agree on the Budget and Precept for 2022/2023.

The Council considered changes in costs over the last twelve months, the way in which the Council has focussed on grant funding for special projects and how there would likely be more call for grants to support community projects. A conversation was had around the costs for maintaining trees moving forward and

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the dispute with the street light payment which was around £16,000.00.

The Council agreed the following budget for 2022/2023:

<b>Expenditure</b>	<b>2023/2024</b>
Clerks Salary	£6,000.00
Clerks Expenses	£900.00
Insurance & General Admin	£2,000.00
Auditors Fees	£450.00
Grants & S137 Payments	£1,500.00
Cage Overhead Costs	£1250.00
Churchyard Maintenance	£700.00
Street Lighting	£2,500.00
Clerk & Councillor Training	£500.00
Maintenance & Risk Management of Assets	£1,500.00
Maintenance of Trees & Hedges	£2,000.00
Parish Council Election Costs	£250.00
Grass cutting & maintenance open spaces	£5,000.00
Minor Highways Schemes	£4,000.00
Council Community Projects	£2,000.00
<b>Total</b>	<b>£29,550.00</b>

Estimated Income	
Bank Interest	£60.00
Concurrent Functions Grant FDC	£5,330.00
CCC grant for cutting roadside verges	£650.00
Garden & Allotment Rents	£3,000.00
Precept received	-
VAT returned	£1,500.00
<b>Total Income</b>	<b>£10,540.00</b>

<b>EXPENDITURE LESS INCOME PRECEPT</b>	<b>£19,010.00</b>
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The Council **agreed** to levy a Precept amount of £20,011.00, which would be an increase of £170.00. It was noted that this would in fact be a real decrease for

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residents with the additional properties being built in the village. The Council **agreed** to move all funds left over in each line into the reserves and to maintain the existing reserves, taking note of the allocated funds such as for the Cage and the street light replacement scheme.

To note, Cllr Williams registered a personal interest in the Churchyard Maintenance line and did not vote on the item.

28/23. To agree the date and time of the next full council meeting

The Council agreed to meet in the Village Hall at 19:00.

*The Meeting was closed at 19:52*