

# Parson Drove Parish Council

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## Minutes of a meeting of Parson Drove Parish Council

Held on 8<sup>th</sup> February 2023 at 19:00

**Notices of the meeting were posted on the village notice board and on the council's website, giving members of the public the opportunity to participate.**

In attendance were Parish Councillors: G Booth (Chairman), P Spriggs, P Williams, J Hunt, R Fowler and P Unwin.

Also in attendance were Clerk David Boyce as well as one member of the public.

*Cllr G Booth Chaired the meeting and opened it at 19:02.*

29/23. To agree the apologies

The Council noted the dispensation **agreed** for Cllr C Killingsworth, as well as the looming elections. The council accepted apologies from FDC Bligh and CCC King.

30/23. To receive requests for Dispensations and record interests

Cllr Booth and Hunt registered their personal interests for item 44/23 and Cllr Unwin his prejudicial interests in 42/23. The Chairman reminded Councillors that they could register their interests at any point in the meeting.

31/23. Open Forum – Public participation.

A representative from Community Speedwatch told the Council that they had resumed speed watch sessions last week mostly during school times. It was reported that the Police had been giving a little support, but it had come to light many officers weren't trained in the use of the speed trap gun. The Council were informed that there was only one volunteer to currently run the Speedwatch sessions in Parson Drove and appealed for any more volunteers from the community.

32/23. To agree the minutes of the meeting on 11<sup>th</sup> January 2023 & 25<sup>th</sup> January 2023

The minutes were **agreed** with minor amendments.

32/23 a. Matters arising from previous minutes not covered on the agenda (for information only)

The minutes were reviewed, and all items were on this agenda.

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33/23. To receive the District Councillors Report

Cllr Booth in FDC Bligh's absence informed the Council that the next full District meeting was scheduled for the end of February, but he had attended the audit and risk management meeting which was mostly about accounts.

34/23. To receive the County Councillors Report

It was noted that CCC King's report had been circulated earlier today. Another three accidents had been commented on in the last seven days at Swan Bridge. It was also noted by Cllr Fowler that Murrow Bank hadn't had its edges filled and was quickly becoming impassable.

35/23. Highways Matters

Cllr Fowler reported 93 potholes on Silvers Lane as of 20:30 the night before the meeting as well as reporting on the dangerous nature of the upheaval in Long Drove, despite these things having been reported to the County Council. The diversion for TTRO 2023/101 it was commented that Clough Bridge was required to be open as long as possible due to other road works occurring at the same time which caused great obstruction which could be avoided. It was **agreed** to contact Highways and ask that Clough Bridge be maintained open as long as possible and ask to reopen Marshals Bank before closing The Bank.

35/23. a. To report any new street lighting faults

Cllr Fowler reported that the column at the top of Sealeys Lane had a new light installed but it had not been connected, there was no number on the column. PC8 on Main Road was noted as not working as well as PC2 at Church End, which were **agreed** to be reported.

36/23. b. The Council acknowledged TTRO **LA475838, 475839, 475840, 475841 & 475847** from 6<sup>th</sup> March 2023 to 10<sup>th</sup> March 2023 at Ingham Hall Gardens, Parson Drove with restricted access at this time for carriageway patching.

36/23. c. The Council acknowledged emergency TTRO 2023/291 on 30<sup>th</sup> January 2023 along Long Drove between The Paddocks and Midway for emergency water works repairs.

36/23. d. The Council acknowledged TTRO 2023/101 from 22<sup>nd</sup> February 2023 to 21<sup>st</sup> August 2023 (anticipated dates of works 22<sup>nd</sup> February 2023 to 29<sup>th</sup> March 2023) for fitting water mains.

36/23. e. To update the Council on the MVAS minor highway scheme progress.

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The Chairman informed the Council that he was hoping to have received costings from Jacob, but it had not been received. A suggestion was made to erect a pole at Church End for the MVAS, where it had been consulted with Speedwatch and facing incoming traffic was agreed as the best option for deterring speeders.

36/23. f. To update the Council on the permissible walkway progress.

The Clerk informed the Council that they were awaiting the return of the signed copy from the Drainage Board. The Council were told that the cutting of the pathway had been included on the new job specification for the grass cutting tender.

37/23. Planning application decision updates

37/23 a. The Council noted that the planning application [F/YR21/1121/F](#) **Change of use of land to a traveller's site involving the siting of a mobile home, touring caravan and erection of a Day Room and a 1.8m and 1.2 metre high (approx)close boarded fencing** Land North Of Caravan Sealeys Lane Parson Drove Cambridgeshire was **Refused**

37/23. b. The Council noted that the planning application [F/YR21/0136/VOC](#) **Variation of condition 14 to enable amendment to approved plans of planning permission F/YR19/1082/F (Change of use of land to a traveller's site involving the siting of 2no mobile homes, 2no tourer vans; erection of 2no day rooms, 1.8 metre high fence and 1.2 metre high post and rail fencing (part retrospective)) relating to site layout alterations and amendment to scale and appearance of the day room associated with pitch 2.** Land South Of Harolds Bank Sealeys Lane Parson Drove Cambridgeshire was **Granted**

38/23. Planning applications for comment

38/23. a. The Council considered planning application [F/YR23/0027/F | Erect 1 x dwelling \(2-storey 4-bed\) with integral garage involving demolition of existing dwelling and alterations to existing access, and temporary siting of a caravan during construction | Fairview Barn Johnsons Drove Parson Drove Wisbech Cambridgeshire PE13 4JS](#) where it was considered a resubmission and the Council felt that there was not enough material change to differ their opinion as per the previous submission and therefore **agreed** to stand by their initial comments from the previous application.

39/23. The Council **agreed** the payments of the Council

39/23. a. Payments to make

- i. Clerks Salary (£486.03)
- ii. Working from home allowance (£25.00)

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- iii. Clerks postage costs (£2.58)
- iv. Motive (Information board 50%) (£804.00 including £134.00 VAT)

39/23 b. Payments made

- i. E-On (£33.00)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£24.91 including £4.98 VAT)

40/23. To agree the job specification for the grass cutting tender 2023

The Council **agreed** the job specification and requested it be circulated.

41/23. To receive the Lancaster Bomber Memorial update

Cllr Williams informed the Council that the meeting had been held today between stakeholders and the first point of action is the legal bit, which the Clerk had been supporting. Clive Smith had been working on the wording of the information board. A marble book had been ordered to protect the cost from increasing and it had been decided to put all 7 names of the airmen on the memorial and not just the 5 that died in the crash, with its positioning to be agreed. It was said that museums, relatives, local dignitaries and an open invite to the village had been arranged to the memorial service. The day is to be from 10:00 to 15:00 with refreshments provided in the village hall where literature and photos will be exhibited. The event was scheduled for Sunday the 9<sup>th</sup> of July. The next meeting had been organised for the 5<sup>th</sup> April 2023.

42/23. To discuss the Coronation arrangements

The Council acknowledged the official dates as announced and intentions, including the volunteering day. It was discussed about co-ordinating efforts in the village by local groups to ensure that the community got maximum benefit. The Council **agreed** to purchase coronation coins for the children in the school. A grant application had been received from the Friends of St Johns for £500.00 towards their music event which was **agreed**. The vote was recorded as 4 in favour, one against and one abstained from the vote. It was appealed to other groups for their applications for grants in good time for the Coronation.

43/23. To hear the progress of the Website Working Party

Cllr Unwin told the Council that he had been through the old website and removed much of the text and any photos of a high enough quality to use on the website, he was waiting for a test link to be sent to check it out. It was asked that the neighbourhood plan be included on the website contents.

44/23. To receive the Amenities 95 report

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It was noted by Cllr Hunt that the AGM was scheduled for the same day as the Sausage Supper, which was the 18<sup>th</sup> March.

45/23. To receive the Police report

Cllr Unwin said there had been neither a meeting nor any correspondence. It was asked that the Police do some parking check outside the school as

46/23. To collate agenda items for the next meeting

It was **agreed** to enter the following items as standing agenda items;

- Update on the Lancaster bomber project
- To discuss the coronation arrangements and requests
- MVAS update

For the next agenda

- The grass outside the village green
- Parish Council Elections

47/23. To agree a date, time and venue of next meeting

It was **agreed** to meet on the 8<sup>th</sup> March 2023 at 19:00 in the village hall

48/23. To agree the draft dates for future meetings

The Council agreed to keep to the second Wednesday of the month for 2023 and the schedule of dates as circulated by the Clerk was **agreed**.

49/23. Staffing matters

49/23. a. Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

The Council **agreed** this item and the members of the public were asked to leave. The Council meeting was closed at 20:46

49/23. b. Staffing matters

It was **agreed** to increase the working from home allowance from £25.00 to £30.00 as per the recommendation from the HR sub-committee.

*The meeting was closed at 20:50*