

Parson Drove Parish Council

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Minutes of a meeting of Parson Drove Parish Council

Held on 10th August 2022 at 19:00

Notices of the meeting were posted on the village notice board and on the council's website, giving members of the public the opportunity to participate.

In attendance were Parish Councillors: G Booth (Chairman), P Spriggs, P Williams, J Hunt & P Unwin.

Also in attendance were Clerk David Boyce as well as one member of the public.

Cllr G Booth Chaired the meeting and opened it at 19:03.

160/22. To receive the apologies.

The Council acknowledged the standing dispensation for Cllr Killingworth. Apologies from Cllr R Fowler were **agreed**. FDC Blyth, CCC King also gave their apologies.

161/22. To collate Councillors Declarations of Interest.

The chairman invited declarations, where both Cllr Booth and Cllr Hunt declared personal interest in 175/22. Councillors were reminded that they could give their declarations at any point during the meeting.

162/22. Open Forum – Public participation.

The Council were informed by the Community Speedwatch representative that the Police had had some success with personally delivering third letters to speeders caught. The Community Speedwatch asked of the Council for some equipment to support the use of the MVAS as it did not come with the leads etc that it required, which would be arranged by the Clerk.

163/22. To agree the minutes of the meeting on 13th July 2022

The Council **agreed** the minutes of the meeting on the 13th July 2022 with an amendment to 144/22 from Parish to County

163/22 a. Matter arising from previous minutes not covered on the agenda (for information only)

After review, the Chairman found that any outstanding items were on the agenda.

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164/22. To receive the District Councillors Report

In FDC Blyths absence, Cllr Booth told the Council that a full District meeting had not happened this month, but the local plan was going out for consultation shortly.

165/22. To receive the County Councillors Report

The Council acknowledged that CCC King had sent his report earlier that day, but it did not give any chance to review the content prior to the meeting. The Council **agreed** to make a freedom of information request to the Highways department to understand how they comply with rationalisation of speed limits in the Government guidelines.

166/22. Highways Matters

166/22. a. To report any new street lighting faults

No new faults were reported, but an update was requested as well as a quote for FPC1 for the Elbow Lane/Main Road, where the Chairman informed Members that the District Council had corresponded explaining that the Contract Manager had left the business, but they had appointed a replacement due to start mid-August.

166/22. b. It was **agreed** to request enforcement action from Amanda Hill regarding the hedge at Openreach.

166/22. c. The Council acknowledged the TTRO on Back Road up to Front Road from 12/09/2022 to 14/09/2022.

166/22. d. The Council acknowledged the TTRO 2022/504 Back Road up to Front Road from 24/08/2022 to 23/02/2023.

167/22. The Council noted the following planning application decision updates;

167/22 a. F/YR22/0554/F **Erect a single-storey garage to front of existing dwelling involving formation of a dropped kerb** Carling 21 Fen Road Parson Drove Wisbech Cambridgeshire PE13 4JP was REFUSED.

167/22. b. F/YR22/0370/O **Erect 1 dwelling (outline application with matters committed in respect of access)** Land East Of Mill Road Murrow Cambridgeshire was REFUSED

167/22. c. F/YR22/0392/F **Erect a two-storey rear extension to existing dwelling involving conversion of existing garage to form Annexe together with the change of use of land to domestic curtilage.** Cedar Lodge 267 Main Road Church End Parson Drove Wisbech Cambridgeshire PE13 4LF was GRANTED.

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167/22. d. F/YR22/0427/F Erect an annex (2-storey, 2-bed) incorporating triple garage and pool house Lavender Cottage Seadyke Bank Murrow Wisbech Cambridgeshire PE13 4SB was GRANTED.

167/22. e. F/YR22/0653/F Erect a single-storey rear extension to existing dwelling The Palms 36 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA was GRANTED.

167/22. f. F/YR22/0660/F Erect a dwelling (2-storey, 5-bed) and detached single-storey home office (Plot 2) Plot 2 Land East Of The Silverings 114 Main Road Parson Drove Cambridgeshire was GRANTED.

168/22. Planning applications for comment

168/22. a. The Council **agreed** that they had no comment to make on F/YR22/3084/COND Details reserved by Condition 03 (Landscape), Condition 05 (Materials) Condition 08 (Contamination) and Condition 09 (Access Road) of planning permission F/YR21/1307/F (Erect 4no dwellings) Land North Of 1-5 Brewery Close Parson Drove Cambridgeshire

168/22. b. The Council **agreed** that they would recommend for approval F/YR22/0860/F Erect single-storey front and side extensions to existing dwelling Glebe Lodge Elbow Lane Church End Parson Drove Wisbech Cambridgeshire PE13 4LG

169/22. The Council **agreed** the payments of the Council as below, except more information was required for the Auditing Solutions to understand why there was a second charge.

169/22. a. Payments to make

- i. Clerks Salary (£486.03)
- ii. Working from home allowance (£25.00)
- iii. Postage costs (£15.14)
- iv. Ward Signs (green canopy sign) (£108.00 including £18.00 VAT)
- v. Auditing Solutions (£90.00 including £15.00 VAT)

169/22 b. The Council agreed the payments made as below, with an amendment to the amount of EE from April 2022 to August the direct debit had increased to £24.91.

- i. E-On (£33.00)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£24.91 including £4.15 VAT)

169/22. c. The Council considered the grant request received and **agreed** the amount below

- i. The Ukulele Club (£50.00)

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170/22. To receive the budget report

The Clerk explained the budget report to the Council which was agreed. It was noted that there were some further invoices for Quarter 2 and that they would be acknowledged in the next budget report. It was requested that a line for the Precept be added to the budget report to note when that is received.

171/22. To discuss the option of moving banks

The Clerk explained some of the features of the various banks and building society options that he had sent to the Council, as well as the comparison website that was sent out for Councillors to look at. After much deliberation, the Council requested a comparison chart between Natwest, Barclays and Metro bank for the next meeting.

172/22. To update the Council on the works to the Cage

The Council were informed that the Clerk had found a favourable quote from a local scaffolding company to then progress the outside painting works of The Cage, which was **agreed**. Cllr Spriggs declared an interest. The Council received the quote for completing works to the outside, including the clock tower, where it was **agreed** to pay the £700.00 as well as any further reasonable materials required to complete the works. Cllr Williams requested support for the archiving of materials in the Cage which was also **agreed**.

173/22. To hear the progress of the Website Working Party

Cllr Unwin told the Council that the working party had chosen for Tamar to do the works and this had begun. It was noted that legal documents such as the AGAR and some minutes were not being published due to the existing companies' issues and this would need to be made available as soon as possible. There was a plea for current photos and content for the website.

174/22. To discuss actions regarding the Lancaster Memorial

Cllr Williams explained that there was a meeting organised on the 7th September 2022 as the 80th anniversary of the crash is in July next year, where an information board at the site as well as a book memorial with the names on for the war memorial would be considered. It was noted that the Wryde Croft Wind farm challenged the last adoption date of the equality and diversity policy, where it was requested that it would go onto the next agenda.

175/22. To receive the Amenities 95 report

Cllr Hunt explained that there wasn't a meeting since the last Parish Council. Cllr Booth confirmed the car show had taken place which raised £14,000.00.

176/22. To receive the Police report

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Cllr Unwin explained that no meeting had happened again and there was no new information to circulate to Members.

177/22 To collate agenda items for the next meeting

- To deliberate the bank comparison report
- To agree the Equality and Diversity policy
- To agree the next LHI bid
- To deliberate the Local Plan
- To agree action to take regarding parking on the Green

178/22. To agree a date, time and venue of next meeting

The Council **agreed** to meet at the Village Hall at 19:00 on the 14th September 2022.

The meeting closed at 20:58