

# Parson Drove Parish Council

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## Minutes of a meeting of Parson Drove Parish Council

Held on 11<sup>th</sup> January 2023 at 19:00

**Notices of the meeting were posted on the village notice board and on the council's website, giving members of the public the opportunity to participate.**

In attendance were Parish Councillors: G Booth (Chairman), P Spriggs, P Williams, J Hunt, R Fowler & P Unwin.

Also in attendance were Clerk David Boyce as well as one member of the public.

*Cllr G Booth Chaired the meeting and opened it at 19:03.*

*The Chairman began the meeting with a minutes silence to honour the Late Cyril Bellamy, who had given 30 years' service to Parson Drove Parish Council and had served the Council as Chairman twice in his time.*

1/23. To agree the apologies

The Council **agreed** the reviewed enduring dispensation on medical grounds for Cllr Killingworth due to the period it had been in force. It was noted that the Chairman was in regular contact with Cllr Killingworth and that the elections were due in the coming May. The Council also noted apologies from CCC King and FDC Bligh.

2/23. To receive requests for Dispensations and record interests

The Council noted personal interests brought to attention by Cllr Booth for items 11/23 and 23/23, as well as Cllr Fowlers personal interests were registered for item 9/23.a. and Cllr Hunts personal interest in 11/23. The Council were reminded by the Chairman that they could register their interests at any point during a meeting.

3/23. Open Forum – Public participation.

A member of the Community Speedwatch wished the Council a happy new year. The Council were informed that Speedwatches will begin again in February this year.

4/23. To agree the minutes of the meeting on 14<sup>th</sup> December 2022

The Council **agreed** the minutes of the meeting on 14<sup>th</sup> December 2022.

4/23 a. Matters arising from previous minutes not covered on the agenda (for information only)

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The Chairman ran through the previous minutes with any items outstanding identified as on this agenda.

5/23. To receive the District Councillors Report

In FDC Blighs absence, Cllr Booth explained to the Council that they have both been dealing with almost daily Clarion issues, and overage and scrutiny meeting was due shortly.

6/23. To receive the County Councillors Report

It was noted that CCC King had circulated a report and that most items were ongoing. The Clerk explained that he had communicated the issues with the Church End repair, to which it was replied that the repair was now satisfactory.

7/23. Highways Matters

It was noted that the privately funded MVAS scheme had moved on and had been referred to the legal team. There was a comment about getting a quote for another pole for Church End. It was noted that there were some serious pot holes emerging down Silvers Lane and Sea Dyke Bank, which the Council requested to have reported, in particular as these roads will be the main routes around when the TTRO's for roadworks come into effect.

7/23 a. To report on new street lighting faults

The Council had no new street lighting faults.

8/23. Planning application decision updates

8/23 a. The Council noted application outcome for F/YR22/1195/F **Erect 2-storey rear extension, porch to front and insertion of first floor window to side of existing dwelling and installation of brick slip cladding to exterior of entire dwelling** Woodthorne House 143 Back Road Murrow Wisbech Cambridgeshire PE13 4JW Granted

8/23. b. The Council noted application outcome for F/YR22/1160/F **Erect an agricultural building, formation of a cattle yard and extension of farm yard** Clough Cross Farm Marshalls Bank Parson Drove Wisbech Cambridgeshire PE13 4JE Granted

8/23. c. The Council noted application outcome for F/YR22/1187/FDC **Erect 1x dwelling involving demolition of existing garage block (outline application with matters committed in respect of access)** Land North Of 6 Riverside Gardens Parson Drove Cambridgeshire Granted

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8/23. d. The Council noted application outcome for F/YR22/0948/O **Erect 1 dwelling (outline with all matters reserved)** Land North Of Longways 1 Back Road Murrow Cambridgeshire **Refused**

9/23. Planning applications for comment

9/23. a. The Council considered application F/YR22/1416/O Erect up to 4 x dwellings involving the formation of a new access (outline application with matters committed in respect of access) Land To The East Of 114 Main Road Parson Drove Cambridgeshire and a discussion ensued. It was noted that there were no comments on the application from members of the public, nor did any make personal representations to any councillors, as well as being within the local plan. The Council **agreed** to recommend for approval. The Clerk records the abstinence of Cllr R Fowler from the vote.

9/23. b. To collate any questions for the developer at Ingham Hall Gardens

The Council discussed some questions to further their understanding of what was trying to be achieved by the developers who approached the previous month. It was noted that the Council were not looking to pass comment on their stance on the suitability of the application, nor whether it was for or against the application and that any comments for the purpose of their role as statutory consultee would be reserved for when a proper application was made to Fenland District Council. The questions that were collated were; How would the developer seek to overcome the issue of being sited in open countryside?; How would they ensure the developer offered community contribution of £50,000.00 would reach its destination?: How would the developer ensure that the roadway was created to a suitable enough specification to be adopted?

10/23. The payments of the Council were **agreed** as below:

10/23. a. Payments to make

- i. Clerks Salary (£486.03)
- ii. Working from home allowance (£25.00)
- iii. Postage costs (£1.90)
- iv. Tamar IT (pre-launch invoice) (£583.20 including £194.40 VAT)

10/23 b. The payments made were **agreed** as below:

- i. E-On (£33.00)
- v. Wave (£20.00)
- ii. EE Telephone bill (£23.80 including £3.80 VAT)

10/23. c. To consider the village sign restoration quote (£1630.00)

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The Council received the village sign restoration quote that the Clerk had managed to obtain following a dead end being reached with the previous contractor. The Council **agreed** to defer the decision at this time.

11/23. To receive an update on the Allotments

The Clerk informed the Council that the Fen Allotments were all paid, one tenant had given a year's notice. The Clerk also explained that the Garden Allotments were all paid up, with 3 full and one half allotment vacancy, which the Chairman and Clerk were contacting waiting list applicants to fill.

12/23. To agree the crown lift tender

The Council noted that UK Power Networks did not deem the trees touching the lines over the Green an emergency as there was no arcing and so the Council agreed to defer this part of the works. The Council **agreed** to Willock Farm completing the crown lift and Icen Tree Care completing works on the other critical areas highlighted in the tree opinion report.

13/23. To review the Parish Council's Risk Assessment on Assets & Finances  
The Council

The Clerk explained that he had included the publication issues and risks caused by the issues with the website on the risk assessment, but that once the invoice was paid and the new website was live that this should rectify the issue. The Parish Council's Risk Assessment on Assets & Finances was **agreed**.

14/23. To adopt the Model Financial regulations

The Model Financial regulations were **agreed**.

15/23. To appoint the internal auditor for 2023/2024 financial year

Auditing Solutions LTD were **agreed** as internal auditors for the 2023/2024 year.

16/23. To receive the Amenities 95 report

Cllr Hunt told the Council that the group had received a grant for £3000.00 towards the kitchen, that the craft fare was a success in December as well as the children's afternoon with Father Christmas held on the 17<sup>th</sup> December which was widely well received.

17/23. To receive an update on the Website working party

Cllr Unwin explained that he was working on transposing relevant data from the old website and removing things out of date.

18/23. To receive the Police report

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Cllr Unwin told the Council that a new meeting had still not been arranged. It was noted that there were issues with anti social behaviour using motorbikes in the village and it was asked that Cllr Unwin pass this on for some action. It was also noted that there had been a group trying car door handles and front doors but residents had caught them on door bell cameras but the Police had not followed up.

19/23. To discuss the precept setting

The Council received the bank reconciliation as below:

30/11/2022

Opening balance	
42765802	£110,745.02
Opening balance	
05546583	£14,827.18
add receipts	£20,362.69
less payments	£15,620.35
unpresented cheques	£0.00
<i>Total</i>	£130,314.54

Current balance	
42765802	£115,477.62
Current balance	
05546583	£14,836.92
unpresented cheques	£0.00
<i>Total</i>	£130,314.54

Line 8 check = £0	£0.00
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\*Unpresented cheques

*Total* £0.00

And were reminded of outstanding bills such as with street lighting to come out, as well as grant funding they had successfully achieved for some projects. It was noted that there was a cost of living crisis.

20/23. To collate agenda items for the next meeting

- The Coronation

21/23. To agree a date, time and venue of next meeting

The Council agreed for the HR working party to meet at 18:00 on the 25<sup>th</sup> January 2023

*The meeting closed at 20:50.*