

Parson Drove Parish Council

Agenda

*Sent via electronic medium
3rd November 2022*

Dear Councillor,

I hereby summon you to a meeting of the Parson Drove Parish Council on the 9th November 2022 at 19:00 in person at the Parson Drove Village Hall, Main Road, Parson Drove PE13 4LA.

Yours sincerely,

David Boyce

Lord David Boyce, Clerk

Agenda

198/22. To agree the apologies

199/22. To receive requests for Dispensations and record interests

200/22. Open Forum – Public participation. To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes. Don't forget you can also raise your issues to the Clerk via parsondroveclerk@outlook.com

201/22. To agree the minutes of the meeting on 13th April 2022

128/22 a. Matter arising from previous minutes not covered on the agenda (for information only)

202/22. To receive the District Councillors Report

202/22. a. To discuss the Councils preferred polling districts and stations

203/22. To receive the County Councillors Report

204/22. Highways Matters

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204/22. a. To deliberate the Community Speedwatch Risk assessment for acceptance

204/22. b. To report any new street lighting faults

204/22. c. To acknowledge road closure notice 2022/1069 between 26th September 2022 and 30th September 2022 for the repair of a burst water main.

204/22. d. To acknowledge TTRO 59995431 road closure from 7th December 2022 to 11th December 2022 from Back Road> Front Road> The Pigeons> Back Lane> to repair a communications pipe

204/22. e. To acknowledge road closure notice 2022/1115 between 4th October 2022 and 10th October 2022 to repair a burst water main

204/22. f. To acknowledge road closure TMO/32871 Main Road and Silvers Lane between 3rd January 2023 to 4th January 2023 to install a new electrical cable.

204/22. g. To deliberate John Bends Way parking

205/22. Planning application decision updates

205/22. a. F/YR22/1007/ENQDIS Building Land North West Of Southea Parish Church 37 Main Road Parson Drove Cambridgeshire [Application to seek confirmation of compliance of Condition 1 \(commencement of works\) relating to planning permission F/YR17/1092/F \(Erection of a 3-bed dwelling including the demolition of the existing Church Hall\)](#) Unknown

205/22. b. F/YR22/0728/F Fieldend Swan Bridge Parson Drove Wisbech Cambridgeshire PE13 4JG [Erect an Annexe to side of existing dwelling](#) Granted

205/22. c. F/YR22/0387/F Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT [Erect a hay barn](#) Granted

205/22. d. F/YR22/0388/F Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT [Erect a grain store](#) Granted

205/22. e. F/YR22/0386/F Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT [Erect an agricultural machinery shed](#) Granted

206/22. Planning applications for comment

206/22. a. F/YR22/3133/COND 27 The Bank Parson Drove Wisbech Cambridgeshire PE13 4JD [Details reserved by condition 1 \(evidence of contract\)](#)

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of planning permission F/YR22/0702/F (Erect 1 x dwelling (2-storey 4-bed) involving demolition of existing dwelling within a conservation area)

206/22. b. F/YR22/1195/F Woodthorne House 143 Back Road Murrow Wisbech Cambridgeshire PE13 4JW Erect 2-storey rear extension, porch to front and insertion of first floor window to side of existing dwelling

206/22. c. F/YR22/1160/F Clough Cross Farm Marshalls Bank Parson Drove Wisbech Cambridgeshire PE13 4JE Erect an agricultural building, formation of a cattle yard and extension of farm yard

206/22. d. F/YR22/1187/FDC Land North Of 6 Riverside Gardens Parson Drove Cambridgeshire Erect 1x dwelling involving demolition of existing buildings (outline application with matters committed in respect of access)

207/22. To agree the payments of the Council

207/22. a. Payments to make

- i. Clerks Salary (£486.03)
- ii. Working from home allowance (£25.00)
- iii. Clerks postage expense (£14.95)
- iv. Smith of Derby Clock service (12/10/22 Cage) (£272.40 including £45.40 VAT)
- v. FACT (Grant request) (£)
- vi. ICO (£40.00)
- vii. S Spriggs (The Cage repairs) (£1025.00)
- viii. CPRE (£36.00)
- ix. British Legion Poppy Appeal (£25.00)
- x. LexisNexis (Arnold Baker 13th Edition) (£131.99)
- xi. Clerks and Councils Direct subscription (£14.00)
- xii. Tamar Computers (website) (£1166.40 including £194.40 VAT)

207/22 b. Payments made

- i. E-On (£33.00)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£22.80 including £3.80 VAT)
- iv. Clerks Salary September (£486.03)
- v. Working from home allowance (£25.00)

208/22 To discuss changing bank account provider

209/22. To agree the tree works job specification

210/22. To appoint an internal auditor

211/22. To discuss the Military Covenant

211/22. a. To appoint a Military Covenant Champion

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211/22. b. To request the Doctors Surgery adopt the Military Covenant

212/22. To hear the progress of the Website Working Party

213/22. To receive the Amenities 95 report

214/22. To receive the Police report

215/22. To agree the outline dates for the 2023 meeting calendar

216/22. To collate agenda items for the next meeting

217/22. To agree a date, time and venue of next meeting

218/22. Staffing matters

218/22. a. Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

218/22. b. To discuss the NALC salary award for 1st April 2022 and agree, if any, back pay award.

218/22. c. To receive the Clerks review