

# Parson Drove Parish Council

## Agenda

*Sent via electronic medium  
4<sup>th</sup> April 2023*

Dear Councillor,

I hereby summon you to a meeting of the Parson Drove Parish Council on the 12<sup>th</sup> April 2023 at 19:00 in person at the Parson Drove Village Hall, Main Road, Parson Drove PE13 4LA.

Yours sincerely,

*David Boyce*

**Lord David Boyce, Clerk**

### **Agenda**

70/23. To agree the apologies

71/23. To receive requests for Dispensations and record interests

72/23. Open Forum – Public participation. To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes. Don't forget you can also raise your issues to the Clerk via [parsondroveclerk@outlook.com](mailto:parsondroveclerk@outlook.com)

73/23. To agree the minutes of the meeting on 13<sup>th</sup> March 2023

73/23 a. Matter arising from previous minutes not covered on the agenda (for information only)

74/23. To receive the District Councillors Report

75/23. To receive the County Councillors Report

76/23. Highways Matters

76/23. a. To report any new street lighting faults

# Parson Drove Parish Council

76/23. b. To update on the street lighting replacement scheme questions

76/23. c. Minor Highways Schemes

77/23. Planning application decision updates

77/23 a. F/YR23/3021/COND Fen Farm Long Drove Parson Drove  
Cambridgeshire PE13 4JT Details reserved by condition 2 (construction environmental management plan) of Planning permission F/YR22/0386/F (Erect an agricultural machinery shed) Status: Approved

77/23. b. F/YR22/3091/COND Agricultural Building South East Of Bridge Farm  
Long Drove Parson Drove Cambridgeshire Details reserved by Condition 02 (Contamination), 03 (Construction Management Plan), 07 (Landscaping), 09 (Materials) and 11 (Bat and Bird Boxes) of planning permission F/YR21/1502/F (Conversion of existing agricultural buildings to 2 x dwellings (2-storey 4-bed) involving the erection of a single-storey side extension and detached garages, and the demolition of 2 x agricultural buildings) Status: Unknown

78/23. Planning applications for comment

78/23. a. F/YR23/0261/TRCA Village Green The Bank Parson Drove  
Cambridgeshire Works to 1 x Cherry Tree within a conservation area

78/23. b. F/YR23/0263/TRCA Village Green Station Road Parson Drove  
Cambridgeshire Works to 2 x Maple Trees and 1 London Plane Tree within a conservation area

78/23. c. F/YR23/0248/F 19 John Bends Way Parson Drove Wisbech  
Cambridgeshire PE13 4PS Erect a 2-storey extension to side of existing dwelling and alterations to access, involving demolition of existing garage

79/23. To agree the payments of the Council

79/23. a. Payments to make;

- i. Clerks Salary (£486.03)
- ii. Working from home allowance (£30.00)
- iii. Postage costs (£)
- iv. PFK Littlejohn (Audit fees) (£456.00 including £76.00 VAT)
- v. Fenland District Council The Cage council tax (£499.00)
- vi. Severn C Products LTD (Coronation Coins) (£415.20 including £69.20 VAT)

79/23 b. Payments made;

- i. E-On (£33.00)
- ii. Wave (£20.00)

# Parson Drove Parish Council

iii. EE Telephone bill (£24.91 including £4.98 VAT)

79/23. c. Grant requests to consider;

i. Murrow Book Café request (£50.00)

80/23. To receive the completed AGAR report 2021/2022

81/23. To receive the Bank Reconciliation & approve Budget Report for the year ending 31<sup>st</sup> March 2023

82/23. To receive the Internal Auditors report

83/23. To approve the Accounts for the year ending 31<sup>st</sup> March 2023 ready for the Internal Audit

84/23. To approve the Chairmans completion of the Corporate Governance Questionnaire for Internal Auditors

85/23. To agree the grass cutting tender

86/23. To discuss a way forward for the Cage roof

87/23. To receive an update on the allotments

88/23. To hear the progress of the Website Working Party

89/23. To receive an update on the Lancaster Bomber Project

90/23. To discuss the Coronation arrangements and requests

91/23. To receive the Amenities 95 report

92/23. To receive the Police report

93/23. To collate agenda items for the next meeting

94/23. To thank outgoing Councillors for their service (The Clerk)

95/23. To agree a date, time and venue of next meeting