

# Parson Drove Parish Council

## Agenda

*Sent via electronic medium  
2<sup>nd</sup> February 2023*

Dear Councillor,

I hereby summon you to a meeting of the Parson Drove Parish Council on the 8<sup>th</sup> February 2023 at 19:00 in person at the Parson Drove Village Hall, Main Road, Parson Drove PE13 4LA.

Yours sincerely,

*David Boyce*

**Lord David Boyce, Clerk**

### **Agenda**

29/23. To agree the apologies

30/23. To receive requests for Dispensations and record interests

31/23. Open Forum – Public participation. To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes. Don't forget you can also raise your issues to the Clerk via [parsondroveclerk@outlook.com](mailto:parsondroveclerk@outlook.com)

32/23. To agree the minutes of the meeting on 11<sup>th</sup> January 2023 & 25<sup>th</sup> January 2023

32/23 a. Matters arising from previous minutes not covered on the agenda (for information only)

33/23. To receive the District Councillors Report

34/23. To receive the County Councillors Report

35/23. Highways Matters

35/23. a. To report any new street lighting faults

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36/23. b. To acknowledge TTRO LA475838, 475839, 475840, 475841 & 475847 from 6<sup>th</sup> March 2023 to 10<sup>th</sup> March 2023 at Ingham Hall Gardens, Parson Drove with restricted access at this time for carriageway patching.

36/23. c. To acknowledge emergency TTRO 2023/291 on 30<sup>th</sup> January 2023 along Long Drove between The Paddocks and Midway for emergency water works repairs.

36/23. d. To acknowledge TTRO 2023/101 from 22<sup>nd</sup> February 2023 to 21<sup>st</sup> August 2023 (anticipated dates of works 22<sup>nd</sup> February 2023 to 29<sup>th</sup> March 2023) for fitting water mains.

36/23. e. To update the Council on the MVAS minor highway scheme progress.

36/23. f. To update the Council on the permissible walkway progress.

37/23. Planning application decision updates

37/23 a. F/YR21/1121/F [Change of use of land to a traveller's site involving the siting of a mobile home, touring caravan and erection of a Day Room and a 1.8m and 1.2 metre high \(approx\)close boarded fencing](#) Land North Of Caravan Sealeys Lane Parson Drove Cambridgeshire Refused

37/23. b. F/YR21/0136/VOC [Variation of condition 14 to enable amendment to approved plans of planning permission F/YR19/1082/F \(Change of use of land to a traveller's site involving the siting of 2no mobile homes, 2no tourer vans; erection of 2no day rooms, 1.8 metre high fence and 1.2 metre high post and rail fencing \(part retrospective\)\) relating to site layout alterations and amendment to scale and appearance of the day room associated with pitch 2.](#) Land South Of Harolds Bank Sealeys Lane Parson Drove Cambridgeshire Granted

38/23. Planning applications for comment

38/23. a. [F/YR23/0027/F | Erect 1 x dwelling \(2-storey 4-bed\) with integral garage involving demolition of existing dwelling and alterations to existing access, and temporary siting of a caravan during construction | Fairview Barn Johnsons Drove Parson Drove Wisbech Cambridgeshire PE13 4JS](#)

39/23. To agree the payments of the Council

39/23. a. Payments to make

- i. Clerks Salary (£486.03)
- ii. Working from home allowance (£25.00)
- iii. Clerks postage costs (£2.58)

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- iv. Motive (Information board 50%) (£804.00 including £134.00 VAT)

## 39/23 b. Payments made

- i. E-On (£33.00)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£24.91 including £4.98 VAT)

40/23. To agree the job specification for the grass cutting tender 2023

41/23. To receive the Lancaster Bomber Memorial update

42/23. To discuss the Coronation arrangements

43/23. To hear the progress of the Website Working Party

44/23. To receive the Amenities 95 report

45/23. To receive the Police report

46/23 To collate agenda items for the next meeting

47/23. To agree a date, time and venue of next meeting

48/23. To agree the draft dates for future meetings

49/23. Staffing matters

49/23. a. Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

49/23. b. Staffing matters