

Parson Drove Parish Council

Agenda

*Sent via electronic medium
3rd May 2023*

Dear Councillor,

I hereby summon you to a meeting of the Parson Drove Parish Council on the 10th May 2023 at 19:30 following the Parish Assembly in person at the Parson Drove Village Hall, Main Road, Parson Drove PE13 4LA.

Yours sincerely,

David Boyce

David Boyce, Clerk

Agenda

96/23. To receive Declarations of Acceptance of Office from elected Councillors and their completed Register of Interests Forms

97/23. To appoint a Chairman and receive their Acceptance of Office

98/23. To appoint a Vice Chairman and receive their Acceptance of Office

99/23. To receive nominations for Co-option to the Council

100/23. To agree the apologies

101/23. To receive requests for Dispensations and record interests

102/23. Open Forum – Public participation. To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes. Don't forget you can also raise your issues to the Clerk via parsondroveclerk@outlook.com

103/23. To agree the minutes of the meeting on 13th April 2023

103/23 a. Matter arising from previous minutes not covered on the agenda (for information only)

Parson Drove Parish Council

104/23. To receive the District Councillors Report

105/23. To receive the County Councillors Report

106/23. Highways Matters

106/23. a. To report any new street lighting faults

106/23. b. Minor Highways Schemes

107/23. Planning application decision updates

107/23 a. Works to 1 x Cherry Tree within a conservation area Village Green The Bank Parson Drove Cambridgeshire Ref. No: F/YR23/O261/TRCA | Received: Thu 16 Mar 2023 | Validated: Thu 23 Mar 2023 | Status: Granted

107/23 a. Works to 2 x Maple Trees and 1 London Plane Tree within a conservation area Village Green Station Road Parson Drove Cambridgeshire Ref. No: F/YR23/O263/TRCA | Received: Thu 16 Mar 2023 | Validated: Thu 23 Mar 2023 | Status: Granted

107/23 a. Details reserved by condition 2 (construction environmental management plan) of Planning permission F/YR22/O386/F (Erect an agricultural machinery shed) Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT Ref. No: F/YR23/3021/COND | Received: Fri 10 Feb 2023 | Validated: Wed 15 Feb 2023 | Status: Approved

107/23 a. Details reserved by condition 2 (construction environmental management plan) of Planning permission F/YR22/O388/F (Erect a grain store) Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT Ref. No: F/YR23/3023/COND | Received: Fri 10 Feb 2023 | Validated: Wed 15 Feb 2023 | Status: Approved

107/23 a. Details reserved by condition 2 (construction environmental management plan) of Planning permission F/YR22/O387/F (Erect a hay barn) Fen Farm Long Drove Parson Drove Cambridgeshire PE13 4JT Ref. No: F/YR23/3022/COND | Received: Fri 10 Feb 2023 | Validated: Wed 15 Feb 2023 | Status: Approved

107/23 a. Details reserved by Condition 02 (Contamination), 03 (Construction Management Plan), 07 (Landscaping), 09 (Materials) and 11 (Bat and Bird Boxes) of planning permission F/YR21/1502/F (Conversion of existing agricultural buildings to 2 x dwellings (2-storey

Parson Drove Parish Council

4-bed) involving the erection of a single-storey side extension and detached garages, and the demolition of 2 x agricultural buildings)

Agricultural Building South East Of Bridge Farm Long Drove Parson Drove

Cambridgeshire Ref. No: F/YR22/3091/COND | Received: Tue 26 Jul

2022 | Validated: Thu 11 Aug 2022 | Status: Unknown

108/23. Planning applications for comment

108/23. a. Erect 1 x dwelling (2-storey 5-bed) Land North Of 3 Gore Villas

Mill Road Murrow Cambridgeshire Ref. No: F/YR23/O228/F | Received: Tue 07

Feb 2023 | Validated: Tue 14 Mar 2023 | Status: Pending consideration

108/23. b. Erect a 2-storey extension to side of existing dwelling and alterations to access, involving demolition of existing garage 19 John

Bends Way Parson Drove Wisbech Cambridgeshire PE13 4PS

Ref. No: F/YR23/O248/F | Received: Wed 01 Mar 2023 | Validated: Tue 21 Mar

2023 | Status: Pending consideration

108/23. c. Erect a dwelling (3-storey, 5-bed) and detached garage (2-storey) involving demolition of existing dwelling and the temporary siting of 2 mobile homes during construction Fir Trees House Silvers

Lane Parson Drove Wisbech Cambridgeshire PE13 4JL Ref. No:

F/YR23/O319/F | Received: Wed 15 Mar 2023 | Validated: Thu 13 Apr 2023 | Status:

Pending consideration

108/23. d. Conversion of existing roof space to form consulting rooms, office space and meeting room involving the formation of an external staircase and balcony and changes to internal arrangements Parson

Drove Surgery 240 Main Road Parson Drove Wisbech Cambridgeshire PE13

4LF Ref. No: F/YR23/O327/F | Received: Fri 17 Mar 2023 | Validated: Fri 14 Apr

2023 | Status: Pending consideration

108/23. e. Erect 1 dwelling (2-storey 3-bed) involving demolition of existing dwelling Glebe Villa 222 Main Road Church End Parson Drove

Wisbech Cambridgeshire PE13 4LF Ref. No: F/YR23/O365/F | Received: Thu 30

Mar 2023 | Validated: Tue 25 Apr 2023 | Status: Pending consideration

108/23. f. Erect 2x dwellings (2-storey 2-bed) and formation of a new access Land North Of 222 Main Road Church End Parson Drove

Cambridgeshire Ref. No: F/YR23/O352/F | Received: Thu 30 Mar

2023 | Validated: Fri 21 Apr 2023 | Status: Pending consideration

108/23. g. Details reserved by Condition 02 (Contamination) of planning permission F/YR21/1502/F (Conversion of existing agricultural buildings

Parson Drove Parish Council

to 2 x dwellings (2-storey 4-bed) involving the erection of a single-storey side extension and detached garages, and the demolition of 2 x agricultural buildings) Agricultural Building South East Of Bridge Farm

Long Drove Parson Drove Cambridgeshire Ref. No:

F/YR23/3054/COND | Received: Thu 06 Apr 2023 | Validated: Thu 13 Apr 2023 | Status: Pending consideration

109/23. To review the level of Insurance cover

109/23. a. To agree the RoSPA inspections and any remediation work as required

110/23. To agree the payments of the Council

110/23. a. Payments to make;

- i. Clerks Salary (£486.03)
- ii. Working from home allowance (£30.00)
- iii. Postage costs (£)
- iv. North Level Drainage Board (Allotment rates) (£208.98)
- v. CAPALC (Affiliation cost) (£487.54 or £537.54 with Data protection option)
- vi. CAPALC (Councillor training day 2021 invoice) (£75.00)
- vii. Zurich insurance renewal (£1082.57 or £995.31 on a three year agreement)
- viii. Willock Farm (Crown Lift on the Green) (£450.00 including £75.00 VAT)

110/23 b. Payments made

- i. E-On (£33.00)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£24.91 including £4.98 VAT)
 - a. To give an update on the mobile phone deal (Clerk)

111/23. To receive a letter of thanks from the Murrow Book Café

112/23. To receive the roof report and associated quotes of £4824.00+VAT and £1120.00+VAT for The Cage

113/23. To approve the Chairmans completion of the Corporate Governance Questionnaire for Internal Auditors

114/23. To receive the Bank Reconciliation & approve Budget Report for the year ending 31st March 2023

115/23. To hear the progress of the Website Working Party

116/23. To receive an update on the Lancaster Bomber Project

117/23. To discuss the Coronation arrangements and requests

Parson Drove Parish Council

118/23. To receive the Amenities 95 report

119/23. To receive the Police report

120/23 To collate agenda items for the next meeting

121/23. To agree a date, time and venue of next meeting