

# Parson Drove Parish Council

## Agenda

*Sent via electronic medium  
7<sup>th</sup> September 2023*

Dear Councillor,

I hereby summon you to a meeting of the Parson Drove Parish Council on the 13<sup>th</sup> September 2023 at 19:00 in person at the Parson Drove Village Hall, Main Road, Parson Drove PE13 4LA.

Yours sincerely,

*David Boyce*

**Lord David Boyce, Clerk**

### **Agenda**

202/23. To agree the apologies

203/23. To receive requests for Dispensations and record interests

204/23. To receive any applications for Co-option to the Council

205/23. Open Forum – Public participation. To allow up to 3 minutes for each member of the public who wishes to address the meeting on agenda, with a time limit of 15 minutes. Don't forget you can also raise your issues to the Clerk via [parsondroveclerk@outlook.com](mailto:parsondroveclerk@outlook.com)

206/23. To agree the minutes of the meeting on 16<sup>th</sup> August 2023

206/23 a. Matter arising from previous minutes not covered on the agenda (for information only)

207/23. To receive the District Councillors Report

208/23. To receive the County Councillors Report

209/23. Highways Matters

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209/23. a. To report any new street lighting faults

209/23. b. Minor Highways Schemes

209/23. c. To discuss the Alderman Payne Primary Schoolchildren's request for a 20mph limit outside of the school.

209/23. d. Correspondence received regarding the allotment roadway

209/23. e. MVAS pole at Church End (Cllr G Booth)

210/23. Planning application decision updates

210/23. a. F/YR23/O466/F Erect a rear/side extension to existing dwelling and installation of front access gates (2m high max)  
Wayside 21 Back Road Murrow Wisbech Cambridgeshire PE13 4JW Granted

210/23. b. F/YR23/O248/F Erect a 2-storey extension to side of existing dwelling and alterations to access, involving demolition of existing garage  
19 John Bends Way Parson Drove Wisbech Cambridgeshire PE13 4PS Granted

210/23. c. F/YR23/O562/TRCA Works to 2 x Silver Birch trees within a conservation area Land North Of Springfield Road Parson Drove Cambridgeshire  
Granted

210/23. d. F/YR23/O610/TRCA Works to 30 No Conifer trees, 1 No Silver Birch tree and 1 No Oak tree within a Conservation Area  
Mulberries 23 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA  
Granted

211/23. Planning applications for comment

211/23. a. F/YR23/O710/CERTP Certificate of Lawful Use (Proposed): Erect a detached garage and car port to side of existing dwelling | Sherwood Lodge  
243 Main Road Parson Drove Wisbech Cambridgeshire PE13 4LF Pending  
consideration

212/23. To agree the payments of the Council

212/23. a. Payments to make

- i. Clerks Salary (£486.03)
- ii. Working from home allowance (£30.00)
- iii. Postage costs (£)
- iv. Motive Graphic LTD (Lancaster bomber event) (£264.00 including £44.00 VAT)
- v. Turners invoice (The Cage roof)

212/23 b. Payments made

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- i. E-On (£48.32)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£22.80 including £3.80 VAT)

213/23. To receive the bank reconciliation for 31<sup>st</sup> July 2023

214/23. To appoint an internal auditor

214/23. a. To discuss a half year audit report

215/23. To agree the Allotment rates

215/23. a. To agree the Riverside garden allotment rent rates

215/23. b. To agree the Fen allotment rent rates

216/23. Village Voices (*Cllr P Unwin*)

217/23. Repairs to the Cage roof (*Cllr P Spriggs*)

218/23. FACT (*Cllr A Rouse*)

219/23. Website (*Cllr P Unwin*)

220/23. To receive the Amenities 95 report (*Cllr G Booth*)

221/23. To receive the Police report (*Cllr P Unwin*)

222/23 To collate agenda items for the next meeting

223/23. To agree a date, time and venue of next meeting

224/23. Staffing matters

224/23. a. Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

224/23. b. Staffing matters