



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 31st January 2024** starting at **7pm** at **Parson Drove Village Hall**, Main Road, Parson Drove PE13 4LA to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Gavin Booth (Chairman), Peter Spriggs (Vice-Chairman), Pam Williams, Paul Unwin,
Richard Fowler, Adrian Rouse & Yvonne Reader.

Sarah Bligh (Mrs)
Locum Clerk to the Council

Friday 26th January 2024

AGENDA

25/24. To agree apologies for absence

26/24. To consider any requests by Councillors for dispensation.

27/24. To receive Members Declarations of Interest

28/24. Public Participation – To allow up to 15 minutes for any member of the public to address the meeting.

29/24. Planning Applications – Decision Updates:

(a)	F/YR23/0805/O	Erect 1 x dwelling and the formation of an access, involving the demolition of existing barn (outline application with matters committed in respect of access) at Land South and East Of 200 To 204 Main Road Church End Parson Drove Cambridgeshire	GRANTED
(b)	F/YR23/0855/VOC	Variation of Condition 11 (list of approved plans) relating to planning permission F/YR21/1307/F (Erect 4no dwellings, including temporary siting of a caravan) to enable design changes at Land North Of 1-5 Brewery Close Parson Drove Cambridgeshire	GRANTED

30/24. Accounts & Finance Matters

- (a) To receive and approve a Receipts & Payments Bank Reconciliation report and Budget update report.
- (b) To receive an update regarding Street Light Invoices.
- (c) To receive an update on the Privately Funded Highways Improvement (PFHI) project costs.
- (d) To discuss outstanding matters from the Internal Audit Report 2022/23
- (e) To discuss and agree on the Budget and Precept for 2024/25
- (f) To note and ratify correction to payment on agenda item 234/23 (a6) to Campaign to Protect Rural England (CPRE) this was also incorrectly minuted on page 1636. The payment made was actually £60.00.

31/24. Staffing Matters

- (a) To agree to entering into a closed session under the Public Bodies (Admission to Meetings) Act 1960 to discuss a Staffing Matter.
- (b) Staffing Matters – *Confidential Item*



The Public and Press are welcome to attend meetings of the Parish Council