

Parson Drove Parish Council

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Minutes of a meeting of Parson Drove Parish Council

Held on 13th September 2023 at 19:00

Notices of the meeting were posted on the village notice board and on the council's website, giving members of the public the opportunity to participate.

In attendance were Parish Councillors: G Booth (Chairman), P Spriggs, P Williams & P Unwin.

Also in attendance were FDC Cutler, FDC Humphrey, CCC S King and Clerk David Boyce.

Cllr G Booth Chaired the meeting and opened it at 19:01.

202/23. To agree the apologies

Apologies were **agreed** for Cllr R Fowler and Cllr A Rouse.

203/23. To receive requests for Dispensations and record interests

The received Dispensation request for item 215/23. a. by Cllr Booth was **agreed** by the Council.

Cllr Williams declared a personal interest in item 209/23. e. Cllr Booth declared a personal interest in item 220/23. Cllr Spriggs declared a personal interest in item 215/23. b. Councillors were reminded that they could register their interests at any time during the meeting.

204/23. To receive any applications for Co-option to the Council

The Council received and **agreed** an application from Yvonne Reader.

205/23. Open Forum – Public participation.

The Community Speedwatch representative explained to the Council that following the recent Fen Road session it was found 22% of the vehicles were found to be going over the limit, even with the recent reduction in speed limit on this road. A meeting was had with the Police and Crime commissioner in a busier location to discuss enforcement cameras and maintaining the great support the local police had shown this year.

206/23. To agree the minutes of the meeting on 16th August 2023

The Council **agreed** the minutes of the meeting on 16th August 2023.

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206/23 a. Matter arising from previous minutes not covered on the agenda (for information only)

It was noted that the FACT item needed progressing in Cllr Rouses absence.

207/23. To receive the District Councillors Report

The Council were informed that Cllr Booth was a substitute on the planning committee, where the Silvers Lane/Main Road application was brought up and deferred for further information. The next District Council meeting was to be held on the 2nd October.

208/23. To receive the County Councillors Report

CCC Kings report received earlier in the day was acknowledged. CCC King noted that Gorefield PC had requested a joint LHI bid application with Parson Drove for High Side. Cllr Spriggs requested further information on advisory 30mph limits. It was noted that the Fen Road footpath repair was insufficient.

209/23. Highways Matters

209/23. a. To report any new street lighting faults

It was noted that no further correspondence had been received from the District Council on the matter. The Clerk advised he would pursue again.

209/23. b. Minor Highways Schemes

The Council **agreed** to summarise the following as their intended LHI bids;

- Speed limit reduction to 30mph from John Bends Way to Sealeys Lane
- Speed limit reduction to 30mph from Cranfield farm 201 Main Road to the end of the settlement at Church End
- Weight limit reduction on High Side supporting Gorefield
- Swan Bridge weight limit reduction and traffic calming measures.

209/23. c. To discuss the Alderman Payne Primary Schoolchildren's request for a 20mph limit outside of the school.

The Clerk shared the bundle of letters requesting a 20mph limit outside of the school. It was noted that a community group could make their own application and that the Council had already begun pursuing a 20mph limit on Back Road. It was **agreed** that the council would look into it with the school in February 2024 when they were next able to apply.

209/23. d. Correspondence received regarding the allotment roadway

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Two residents had sent letters of concern regarding the hedges that had been planted by a homeowner at the top of the lane to the allotments. It was noted that North Level drainage board had been made aware but would take no further action at this time. CCC King informed the Council that the Local Highways Officer had written to the homeowner where the privet hedge had been set. It was **agreed** to write to the Highway department noting concerns raised and inform the residents of this.

209/23. e. MVAS pole at Church End (Cllr G Booth)

It was **agreed** to request that the pole be moved to between the Seed House and the field gate.

210/23. The Council acknowledged the Planning application decision updates as follows;

210/23. a. F/YR23/O466/F **Erect a rear/side extension to existing dwelling and installation of front access gates (2m high max)**
Wayside 21 Back Road Murrow Wisbech Cambridgeshire PE13 4JW Granted

210/23. b. F/YR23/O248/F **Erect a 2-storey extension to side of existing dwelling and alterations to access, involving demolition of existing garage**
19 John Bends Way Parson Drove Wisbech Cambridgeshire PE13 4PS Granted

210/23. c. F/YR23/O562/TRCA **Works to 2 x Silver Birch trees within a conservation area** Land North Of Springfield Road Parson Drove Cambridgeshire
Granted

210/23. d. F/YR23/O610/TRCA **Works to 30 No Conifer trees, 1 No Silver Birch tree and 1 No Oak tree within a Conservation Area**
Mulberries 23 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA
Granted

211/23. The Council agreed the Planning applications for comment as follows;

211/23. a. F/YR23/O710/CERTP Certificate of Lawful Use (Proposed): Erect a detached garage and car port to side of existing dwelling | Sherwood Lodge 243 Main Road Parson Drove Wisbech Cambridgeshire PE13 4LF Pending consideration it was **agreed** to recommend for approval.

212/23. The payments of the Council were **agreed** as below:

- 212/23. a. Payments to make
- i. Clerks Salary (£486.03)
 - ii. Working from home allowance (£30.00)
 - iii. Postage costs (£4.45)

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- iv. Motive Graphic LTD (Lancaster bomber event) (£264.00 including £44.00 VAT)
- v. Turners invoice (The Cage roof) was not presented in time for the meeting and deferred to October.

212/23 b. Payments made

- i. E-On (£48.32)
- ii. Wave (£20.00)
- iii. EE Telephone bill (£22.80 including £3.80 VAT)

213/23. To receive the bank reconciliation for 31st July 2023

The bank reconciliation for 31st July 2023 was **agreed** as below:

31/07/2023

Opening balance	
42765802	£117,402.32
Opening balance	
05546583	£14,858.30
add receipts	£17,009.38
less payments	-£13,736.01
unpresented cheques	£0.00
<i>Total</i>	£135,533.99

Current balance	
42765802	£120,640.34
Current balance	
05546583	£14,893.65
unpresented cheques	£0.00
<i>Total</i>	£135,533.99

Line 8 check = £0	£0.00
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*Unpresented cheques

Total £0.00

214/23. To appoint an internal auditor

The Council **agreed** to defer appointment upon return of information regarding options on a half year audit.

214/23. a. To discuss a half year audit report

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The price was delivered by the Clerk to the Council, which was discussed, including the possibility of an alternative with less work involved, where the Council **agreed** to go back and negotiate the options. The Council **agreed** to defer upon return of information regarding options on a half year audit.

215/23. To agree the Allotment rates

215/23. a. To agree the Riverside Garden allotment rent rates

It was **agreed** to keep the Riverside Garden allotment rent rates the same as last year.

215/23. b. To agree the Fen allotment rent rates

It was **agreed** to keep the Fen allotment rent rates the same as last year.

216/23. Village Voices (*Cllr P Unwin*)

The Council were informed that it was unlikely to retain the service and before the current person stopped running it, with the last issue in October. The possibility was suggested to be able to revive it by the New Year, via the Working Party established with Gorefield and Wisbech St Mary Parish Council.

217/23. Repairs to the Cage roof (*Cllr P Spriggs*)

Cllr Spriggs informed the Council that the work had been completed the Thursday prior to the meeting, where no rot was found in the woodwork underneath and the guttering had been replaced to original materials.

218/23. FACT (*Cllr A Rouse*)

In Cllr Rouses absence, it was mentioned the importance of maintaining some effort behind the bid as the deadline for the next Wryde Croft applications would be in February.

219/23. Website (*Cllr P Unwin*)

Cllr Unwin informed the Council that he felt following discussions with Tamar, that they would be well placed for ad hoc tasks like loading an event.

220/23. To receive the Amenities 95 report (*Cllr G Booth*)

Cllr Booth informed the Council that there was a meeting due the coming Saturday.

221/23. To receive the Police report (*Cllr P Unwin*)

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Cllr Unwin reported on the presentation at the Police meeting he had attended, where local crime figures were shared which had all gone up but had been suggested that this was due to better reporting and monitoring.

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222/23 To collate agenda items for the next meeting.

- LHI bids
- Reserves report
- Budget report
- Repairs to Cage roof
- To deal with all affairs relating to an internal auditor
- Remembrance Sunday
- FACT
- Village Voices

223/23. To agree a date, time, and venue of next meeting

It was **agreed** to meet on the 11 October 2023 at 19:00 in the Village Hall.

224/23. Staffing matters

224/23. a. Members are asked to consider a resolution for Council to exclude members of the public and press from the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the sensitive nature of the business to be transacted under this item.

This was **agreed** and the Public were requested to leave at 21:12.

224/23. b. Staffing matters

The Council were informed of the progress.

The meeting was closed at 21:52