



# PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 17<sup>th</sup> April 2024** starting at 7pm at **The Cage** Village Green Parson Drove PE13 4JG to which your attendance is required.

## TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Gavin Booth (Chairman), Peter Spriggs (Vice-Chairman), Pam Williams, Paul Unwin,  
Richard Fowler, Adrian Rouse & Yvonne Reader.

Sarah Bligh (Mrs)  
Locum Clerk to the Council

Friday 12<sup>th</sup> April 2024

## AGENDA

90/24. To agree apologies for absence

91/24. To consider any requests by Councillors for dispensation.

92/24. To receive Members Declarations of Interest

93/24. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.  
To allow up to 3 minutes for each member of the public who wishes to address the Council.

94/24. To agree the minutes of the meeting dated 6<sup>th</sup> March 2024 and confidential minutes of 14<sup>th</sup> February 2024 and 6<sup>th</sup> March 2024

95/24. **Matters arising from previous minutes** not covered on the agenda (for information only)

96/24. To receive the District Councillors Reports

97/24. To receive the County Councillor Report

98/24. **Highways Matters**

- To report any new street lighting issues
- For Councillors to consider the LHI Project Feasibility Study for Swan Bridge
- Any other Highways Issues to be raised by Councillors.

99/24. **Planning Applications** – Decision Updates:

(a)	<a href="#">F/YR23/0555/O</a>	Erect 1 dwelling (outline with all matters reserved) at <b>Land North of Longways 1 Back Road Murrow Cambridgeshire</b>	GRANTED
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100/24. **Planning Applications** - For comment: **Nil**

101/24. **Finance Matters** - To receive the year end Bank Reconciliation & Budget Report.

102/24. **Finance Matters** – Approval of the 2023/24 Accounts and AGAR as they stand prior to internal audit.

103/24. **Finance Matters** – Corporate Governance Questionnaire for certification by the Chairman.

104/24. **Finance Matters** - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Locum Clerks March Salary	£452.07	LG Act 1972 S112	
(b)	HMRC – Month 1 Deductions	£113.00	LG Act 1972 S112	
(c)	Locum Clerk March Expenses	£30.00	LG Act 1972 S112	
(d)	Wisbech Electrical – EICR & PAT Testing (Cage)	£336.00	LG Act 1972 S133	£56.00
(e)	CAPALC Annual Affiliation Fee (Inc DPO)	£562.04	LG Act 1972 S143	
(f)	North Level IDB – Drainage Rates 2024/25	£221.54	Public Health Act 1936 S260	

105/24. **Finance Matters** – To ratify payments made:

(a)	EE Telephone Bill (Direct Debit)	£22.80	LG Act 1972 S111	£3.80
(b)	Fenland District Council – 2023 Elections	£331.08	LG Act 1972 S111	

106/24. **Finance Matters** – Grant Applications

- (a) Request from Murrow Book Cafe for help towards upkeep and running costs.

107/24. **Review & Adoption of Policies**

- (a) Standing Orders
- (b) Financial Regulations
- (c) Risk Assessment

108/24. **Insurance Risk Assessment & Renewal**

For Councillors to consider adequate insurance cover prior to renewal.

109/24. For Councillors to consider Tree Inspection Report Quotes.

110/24. For Councillors to discuss outstanding mole issue on the Village Green – update.

111/24. For Councillors to discuss the Garden Allotments - update

112/24. For Councillors to discuss issues outstanding on Wrydecroft Windfarm grant award.

113/24. Village Voices Magazine - Update

114/24. The Cage Maintenance – Update

115/24. To receive the Amenities 95 Management Committee Report

116/24. To receive the Police Report and Crime Statistics

117/24. **Staffing Matters**

- (a) Recruitment of Clerk

118/24. To collate agenda items for the next meeting

119/24. Date of Next Meeting

Wednesday 8th May 2024      7:00pm      Parson Drove Village Hall, Main Road, Parson Drove

**DATES OF MEETINGS FOR 2024/2025**

Wednesday 12th June 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 10th July 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 14th August 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 11th September 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 9th October 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 13th November 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 11th December 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 15th January 2025	7:00pm	The Cage, Village Green, Parson Drove
Wednesday 29th January 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12th February 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12th March 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 9th April 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 14th May 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove



The Public and Press are welcome to attend meetings of the Parish Council

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