



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Annual Meeting of Parson Drove Parish Council which will be held on **Wednesday 8th May 2024 at 7pm** following the Parish Assembly at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Gavin Booth (Chairman), Peter Spriggs (Vice-Chairman), Pam Williams, Paul Unwin,
Richard Fowler, Adrian Rouse & Yvonne Reader.

Sarah Bligh (Mrs)
Locum Clerk to the Council

Thursday 2nd May 2024

AGENDA

120/24. **To elect a Chairman and Vice Chairman** and receive their declaration of acceptance of office.

121/24. **To agree apologies for absence**

122/24. **To consider any requests by Councillors for dispensation.**

123/24. **To receive Members Declarations of Interest**

124/24. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.
To allow up to 3 minutes for each member of the public who wishes to address the Council.

125/24. **To agree the minutes of the meeting** dated 17th April 2024.

126/24. **Matters arising from previous minutes** not covered on the agenda (for information only)

127/24. **To receive the District Councillors Reports**

128/24. **To receive the County Councillor Report**

129/24. **Highways Matters**

- To report any new street lighting issues
- To consider the quote for adoption and upgrade of CCC streetlight near primary school of £735.00 (Exc VAT)
- For Councillors to receive update regarding LHI panel meetings
- For Councillors to review and adopt CSW MVAS/SID Risk Assessment
- Any other Highways Issues to be raised by Councillors.

130/24. **Planning Applications** – Decision Updates:

(a)	F/YR24/0174/TRTPO	Fell 1 x Ash tree covered by TPO 03/2000 at Village Pond Main Road Parson Drove Cambridgeshire	GRANTED
-----	-----------------------------------	---	---------

131/24. **Planning Applications** - For comment:

(a)	F/YR24/0347/F	Erect an agricultural building at Land Southeast Of The Clough 39 The Bank Parson Drove Cambridgeshire	Applicant: Mr J And E Cole Agent: Anglia Building Consultants
(b)	F/YR24/0344/RM	Reserved Matters application relating to detailed matters of appearance, landscaping, layout and scale pursuant to outline permission F/YR22/1187/FDC to erect of 1 x dwellings (2-storey, 3-bed) involving demolition of existing garage block at Land North Of 6 Riverside Gardens Parson Drove Cambridgeshire	Applicant: Mr R Blandford Agent: Plansplus

132/24. **Planning Applications** - Planning Committee Complaint F/YR23/0555/O Erect 1 dwelling (outline with all matters reserved) at Land North of Longways 1 Back Road Murrow Cambridgeshire - FDC Response.

133/24. **Finance Matters** - Approval of the Revised 2023/24 Accounts and AGAR as they stand prior to internal audit.

134/24. **Finance Matters** - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Locum Clerks April Salary	£452.07	LG Act 1972 S112	
(b)	HMRC – Month 2 Deductions	£113.00	LG Act 1972 S112	
(c)	Locum Clerk April Expenses	£30.00	LG Act 1972 S112	
(d)	Zurich Municipal Insurance Renewal	£1139.84	LG Act 1972 S111	
(e)	North Level IDB – Permissive Walkway	£25.00	Public Health Act 1875 S164	
(f)	All Pests Controlled - Moles	£250.00	Open Spaces Act 1906 S15	£50.00

135/24. **Finance Matters** – To ratify payments made:

(a)	EE Telephone Bill (Direct Debit)	£22.80	LG Act 1972 S111	£3.80
-----	----------------------------------	--------	------------------	-------

136/24. **Finance Matters** – Grant Applications

Friends of St John/John Peck Society - £1000 towards Heritage Open Days

LG Act 1972 S137

137/24. **Asset Register & Risk Assessment of Assets**

For Councillors to review and approve updated Asset Register & Asset Risk Assessment

138/24. For Councillors to consider Permissive Walkway Hedge Cutting Quotes.

139/24. For Councillors to consider Tree Inspection Report Quotes.

140/24. For Councillors to discuss the Garden Allotments - update

141/24. For Councillors to discuss the outstanding Wrydecroft Windfarm grant award.

(a) Acceptance of offer – update

(b) Village Green Enhancements

142/24. The Cage Maintenance – Update

143/24. To receive the Amenities 95 Management Committee Report

144/24. To receive the Police Report and Crime Statistics

145/24. **Staffing Matters**

(a) Recruitment of Clerk

146/24. To collate agenda items for the next meeting

147/24. Date of Next Meeting

Wednesday 12th June 2024 7:00pm

Parson Drove Village Hall, Main Road, Parson Drove

DATES OF MEETINGS FOR 2024/2025

Wednesday 10th July 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 14th August 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 11th September 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 9th October 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 13th November 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 11th December 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 15th January 2025	7:00pm	The Cage, Village Green, Parson Drove
Wednesday 29th January 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12th February 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12th March 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 9th April 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 14th May 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove



Download the agenda directly from the Parish Council website.

The Public and Press are welcome to attend meetings of the Parish Council

16 SELWYN COTTAGES, HIGH ROAD, GUYHIRN PE13 4EQ | 01945 450184 | 07595 353424

theclerk@parsondrove.net | www.parsondrove.net