



# PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 12<sup>th</sup> June 2024** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

## TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Adrian Rouse (Chairman), Gavin Booth (Vice-Chairman), Peter Spriggs, Pam Williams,  
Paul Unwin, Richard Fowler & Yvonne Reader.

Sarah Bligh (Mrs)  
Locum Clerk to the Council

Friday 7<sup>th</sup> June 2024

## AGENDA

148/24. **To agree apologies for absence**

149/24. **To consider any requests by Councillors for dispensation.**

150/24. **To receive Members Declarations of Interest**

151/24. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.  
To allow up to 3 minutes for each member of the public who wishes to address the Council.

152/24. **To agree the minutes of the Annual meeting** dated 8<sup>th</sup> May 2024.

153/24. **Matters arising from previous minutes** not covered on the agenda (for information only)

154/24. **To receive the District Councillors Reports**

155/24. **To receive the County Councillor Report**

156/24. **Highways Matters**

- To report any new street lighting issues
- For Councillors to note accepted quote from FDC for CCC streetlight near primary school adoption and upgrade including back shield at £746.14 (Exc VAT)
- Any other Highways Issues to be raised by Councillors.

157/24. **Planning Applications** – Decision Updates: **Nil**

158/24. **Planning Applications** - For comment:

(a)	<a href="#">F/YR24/0386/TRCA</a>	Works to 4x Lime trees within a Conservation Area at <b>Southea Grange 33 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA</b>	Applicant: Dr Nicholas Rosier Agent: N/A
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159/24. **Planning Applications** - Planning Committee Complaint F/YR23/0555/O Erect 1 dwelling (outline with all matters reserved) at Land North of Longways 1 Back Road Murrow Cambridgeshire - FDC Response.

160/24. **Finance Matters** - To receive the Internal Audit Report to 31 March 2024 and reappointment of Internal Auditors

161/24. **Finance Matters** - Approval of end of year accounts following the completion of Internal Audit

162/24. **Finance Matters** - To complete and approve Section 1 of the Annual Governance Statement 2023/2024

163/24. **Finance Matters** - To approve the completed Section 2 Accounting Statements for 2023/2024

164/24. **Finance Matters** - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Locum Clerks May Salary	£452.07	LG Act 1972 S112	
(b)	HMRC – Month 3 Deductions	£113.00	LG Act 1972 S112	
(c)	Locum Clerk May Expenses	£30.00	LG Act 1972 S112	
(d)	Wisbech St Mary PC – Postage Stamps Reimbursement	£20.50	LG Act 1972 S111	
(e)	Wisbech Electrical Ltd – Cage Emergency Light	£106.76	LG Act 1972 S133	£17.79
(f)	CAPALC – Planning Training – A Rouse	£180.00	LG Act 1972 S112	
(g)	Iceni Tree Care Ltd – Ash Tree Felling	£900.00	Open Spaces Act 1906 S9,10	£150.00

165/24. **Finance Matters** – To ratify payments made:

(a)	EE May Telephone Bill (Direct Debit)	£24.60	LG Act 1972 S111	£4.10
(b)	E-on – The Cage May Energy (Direct Debit)	£20.23	Parish Councils Act 1957 S3	£0.96
(c)	Fenland District Council – Cage Business Rates	£499.00	LG Act 1972 S133	
(d)	Iceni Tree Care Ltd – Silver Birch Felling	£750.00	Open Spaces Act 1906 S9,10	
(e)	EE Telephone Bill APRIL CORRECTION	£24.60	LG Act 1972 S111	£4.10
(f)	E-on – The Cage Energy APRIL (Direct Debit)	£0.49	Parish Councils Act 1957 S3	£0.02

166/24. **Finance Matters** – Grant Applications – Nil

167/24. For Councillors to receive and discuss the Tree Inspection Report from Iceni Tree Care Ltd

168/24. For Councillors to receive and discuss complaint received regarding trees on the Village Green

169/24. For Councillors to receive correspondence from Ron Bailey (Parliamentary Adviser to Lord Foster and Electrical Safety First) - Safety of Lithium ion Batteries and e-bikes and scooters

170/24. For Councillors to receive and discuss emailed correspondence from Parson Drove Street Pride

- (a) Replacement Carved Log Community Event
- (b) Jubilee Seating Replacement/Repair
- (c) War Memorial Plant Beds

171/24. For Councillors to consider Permissive Walkway Hedge Cutting Quote from Tawny Owl Tree & Gardening Services for £2880.00 (No VAT)

172/24. For Councillors to consider options for Village Enhancements from Wrydecroft Windfarm Grant Award

- (a) Village Green Planters
- (b) Village Benches
- (c) Village Green Flagpole

173/24. For Councillors to note RoSPA inspections booking at a cost of £490.00 (Exc VAT)

174/24. For Councillors to consider Fire Risk Assessment Quotes and note the amended Fire Regulations.

175/24. For Councillors to note successful Wrydecroft Windfarm Grant Award of £7265.00 for the FACT Shuttlebus and decide on next steps.

176/24. The Cage Maintenance – Update

177/24. To receive the Amenities 95 Management Committee Report

178/24. To receive the Police Report and Crime Statistics

179/24. **Staffing Matters**

(a) Recruitment of Clerk

180/24. To collate agenda items for the next meeting

181/24. Date of Next Meeting

Wednesday 10th July 2024      7:00pm      Parson Drove Village Hall, Main Road, Parson Drove

**DATES OF MEETINGS FOR 2024/2025**

Wednesday 14th August 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 11th September 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 9th October 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 13th November 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 11th December 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 15th January 2025	7:00pm	The Cage, Village Green, Parson Drove
Wednesday 29th January 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12th February 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12th March 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 9th April 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 14th May 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove



Download the agenda directly from the Parish Council website.

The Public and Press are welcome to attend meetings of the Parish Council

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