



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 14th August 2024** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Adrian Rouse (Chairman), Gavin Booth (Vice-Chairman), Peter Spriggs, Pam Williams,
Paul Unwin, Richard Fowler & Yvonne Reader.

Sarah Bligh (Mrs)
Clerk to the Council

Friday 9th August 2024

AGENDA

213/24. **To agree apologies for absence**

214/24. **To consider any requests by Councillors for dispensation.**

215/24. **To receive Members Declarations of Interest**

216/24. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.
To allow up to 3 minutes for each member of the public who wishes to address the Council.

217/24. **To agree the minutes of the meeting** dated 10th July 2024 and confidential minutes of the extraordinary meeting dated 24th July 2024.

218/24. **Matters arising from previous minutes** not covered on the agenda (for information only)

219/24. **To receive the District Councillors Reports**

220/24. **To receive the County Councillor Report**

221/24. **Highways Matters**

- a. To report any new street lighting issues
- b. Any Highways Issues to be raised by Councillors.

222/24. **Planning Applications** – Decision Updates: **Nil**

223/24. **Planning Applications** - For comment:

(a)	F/YR24/0572/F	Change of use of land to extended residential garden (retrospective) and erect a 2.0m high (max) timber panel fence and gate at Cedar Lodge 267 Main Road Church End Parson Drove Wisbech Cambridgeshire PE13 4LF	Applicant: Mr & Mrs E Plowman Agent: Swann Edwards Architecture Limited
(b)	F/YR24/0610/F	Change of use of land for the stationing 4 x residential mobile homes, formation of hardstanding and access and post and rail boundary fence (1.5 high max) at Land East of Dragonfly Cottage Seadyke Bank Murrow Cambridgeshire	Applicant: K Codona Agent: Carta Developers

224/24. **Planning Applications** - Planning Committee Complaint F/YR23/0555/O Erect 1 dwelling (outline with all matters reserved) at Land North of Longways 1 Back Road Murrow Cambridgeshire - FDC Response.

225/24. **Finance Matters** - To receive the Finance & Budget Report for 2024/2025 to date.

226/24. **Finance Matters** - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Locum Clerks July Salary (inc 8 extra hours)	£556.47	LG Act 1972 S112	
(b)	HMRC – Month 5 Deductions	£139.00	LG Act 1972 S112	
(c)	Locum Clerk July Expenses	£30.00	LG Act 1972 S112	
(d)	Swift Fire & Safety – Fire Risk Assessment	£234.00	LG Act 1972 S133	£39.00
(e)	RoSPA Play Safety – Annual Inspections	£588.00	Public Health Act 1875 S164	£98.00
(f)	Fenland District Council – 23/24 Street Lighting	£5730.56	Parish Councils Act 1957 S3	£955.10
(g)	Harrisons Flagpoles	£1044.00	Highways Act 1980 S144	£174.00
(h)	Iceni Tree Care – Works 2 Limes on V Green	£1560.00	Open Spaces Act 1906 S9,10	£260.00

227/24. **Finance Matters** – To ratify payments made:

(a)	EE July Telephone Bill (Direct Debit)	£24.60	LG Act 1972 S111	£4.10
(b)	E-on – The Cage July Energy (Direct Debit)	£17.96	Parish Councils Act 1957 S3	£0.85
(c)	Amenities 95 – Noticeboard Grant	£1000.00	LG Act 1972 S137	

228/24. **Finance Matters** – Grant Applications – Nil

229/24. **Finance Matters** – Wrydecroft Small Grants Programme

- (a) For Councillors to receive and consider the Community Benefit Fund Agreement
- (b) For Councillor to adopt the Grant Application Form

230/24. For Councillors to consider correspondence received from CCC Highways – Active Travel Consultation open until 16th September 2024

231/24. For Councillors to receive the RoSPA Play Safety Annual Inspection Reports

- (a) The Pond, Main Road
- (b) The Swings, Village Green
- (c) The MUGA & Skate Park, Village Hall

232/24. For Councillors to receive and consider the Fire Risk Assessment for the Cage

233/24. For Councillors to receive an update regarding Tree Works in the Parish

- (a) Planning Applications
- (b) Dead wooding & Dead Trees

234/24. For Councillors to receive an update regarding Village Enhancements from Wrydecroft Windfarm Grant Award

- (a) Village Planters
- (b) Village Benches
- (c) Village Green Flagpole
- (d) Flags

235/24. For Councillor to discuss refurbishment of the Jubilee Bench

236/24. For Councillors to receive an update regarding the fencing surrounding Swan Bridge belonging to North Level IDB.

237/24. For Councillors to discuss next steps for the FACT Shuttle Bus Service.

238/24. The Cage Maintenance – Update

239/24. To receive the Amenities 95 Management Committee Report

240/24. To receive the Police Report and Crime Statistics

241/24. To receive the Chairman's Report

242/24. To collate agenda items for the next meeting

243/24. Date of Next Meeting

Wednesday 11th September 2024 7:00pm Parson Drove Village Hall, Main Road, Parson Drove

244/24. Staffing Matters

(a) To agree to entering into a closed session under the Public Bodies (Admission to Meetings) Act 1960 to discuss a Staffing Matter.

(b) Parish Clerk - *Confidential Item*

DATES OF MEETINGS FOR 2024/2025

Wednesday 9th October 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 13th November 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 11th December 2024	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 15th January 2025	7:00pm	The Cage, Village Green, Parson Drove
Wednesday 29th January 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12th February 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12th March 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 9th April 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 14th May 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove



Download the agenda directly from the Parish Council website.