



PARSON DROVE PARISH COUNCIL

Minutes of Parson Drove Parish Council Meeting held on
**Wednesday 11th June 2025 at Parson Drove Village Hall, Main Road,
Parson Drove**

Attended by Councillors: P Spriggs, Y Reader, G Booth, R Fowler, A Rouse, P Williams, Cllr P Unwin

District Councillor: Cllr D Cutler

Members of the public: 3

Also Present: Sarah Phillips (Clerk)

156/25. To agree apologies for absence

Apologies of absence from County Cllr Osborn

157/25. To consider any requests by Councillors for dispensation.

None.

158/25. To receive Members Declarations of Interest

- Cllr G Booth declared a pecuniary interest in respect of Agenda Item 167/25 planning item and 179/25 as he is a committee member of the Amenities 95 Management Committee,
- Cllr Rouse declared an interest in 177/25 due to being employed by FACT.
- Cllr Booth, Cllr Williams and Cllr Rouse declared an interest in agenda item 171/25b due to being members and Cllr Unwin due to being a treasurer.
- Cllr Williams declared an interest in agenda item 171/25a due to being a treasurer
- Cllr Reader declared an interest in agenda item 167/25 as property owns backs onto the proposal.

159/25. Open Forum – Public participation. Agenda item time limited to 15 minutes.

To allow up to 3 minutes for each member of the public who wishes to address the Council.

3 members of the public were in attendance to discuss the planning application on the agenda and to explain that they were not developers but instead it will provide a safe space for all the family.

CSW confirmed that roadside sessions have resumed and that speeding does decrease when CSW are present. It is evident that motorists coming from a 40MPH speed limit into a 30MPH speed limit are not reducing their speed, but when the other way round there is a lot less speeding.

160/25. To agree the minutes of the meeting dated 14th May 2025

The minutes of the meeting dated 14th May 2025 were agreed as a true record and signed by the Chairman.

161/25. Matters arising from previous minutes not covered on the agenda (for information only)

There are 3 vacant gardens – messages have been left for those interested.

The clerk has been unable to get hold of the tree inspector; it was suggested to go through planning. Councillors requested that phase 2 of the tree works be looked at.

162/25. To receive the Chairman's Report

- Parish Post has been circulated.
- Contacted Street Pride with regards to trees and low hanging branches
- Cllr Booth is organising a wreath from for VJ celebration.
- There are still not many people using the FACT service.

163/25. To receive the District Councillors Reports

A full meeting has taken place at the end of May. Cllr Booth did ask about the local plan of which is no further forward. It is unclear who will be in charge of Inspire Project.

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CLlr Cutler confirmed that there will be an enforcement van in Fenland. There are 10 areas on a high priority list of which they are going through in order.

164/25. To receive the County Councillor Report

No report provided.

165/25. Highways Matters

- a) To report any new street lighting issues and receive updates
There are still issues with trees not being cut which are obstructing streetlights. CLlr Fowler will provide all locations to the clerk so they can be reported to highways.
- b) Any highways Issues to be raised by councillors
There are still a high number of potholes that have not been filled on Silvers Lane. All existing issues have still not been resolved even though they have been reported multiple times by numerous people.
- c) To receive and update on the LHI application and consider proposal
Concerns were raised that the parish council application had been removed from the LHI proposal as there has been no formal notification of the reduction of the speed limit, clerk to raise this issue.

It was confirmed that application 73 will remain with CSW.

- d) To consider cost of replacing the broken glass on the bus shelter.
Quote received from Paul Tibbs was £250.00 + VAT. **RESOLVED** for the clerk to arrange for the glass to be replaced.

166/25. Planning Applications – Decision Updates: Nil.

167/25. Planning Applications - For comment:

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| F/YR25/0094/RM | <p>Reserved Matters application relating to detailed matters of access, appearance, landscaping, layout and scale pursuant to outline permission F/YR23/0555/O to erect 1 x dwelling at Land North Of Longways 1 Back Road Murrow Cambridgeshire</p> <p>Revised proposals have been received in respect of the above. The revision is: Drawing - 7085-RM01 F - PROPOSED ELEVATIONS AND FLOOR PLANS Drawing - 7085-RM02 C - PROPOSED SITE PLAN, SECTIONS AND ROOF PLAN</p> <p>The parish council felt that all objections raised have now been covered and had no objections to the application and would recommend approval subject to the speed limit being reduced to 30MPH by the entrance due to safety concerns.</p> |
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168/25. Finance Matters - To agree the outstanding payments of the Council:

| Item | Description | Total Amount | Power to Spend | VAT Element |
|------|--|--------------|------------------|-------------|
| (a) | Clerks May pay | 515.20 | LG Act 1972 S112 | 0.00 |
| (b) | Clerks May Expenses – includes working from home allowance | 39.50 | LG Act 1972 S112 | 0.00 |
| (c) | FACT | 243.22 | | 0.00 |
| (d) | Auditing Solutions Limited | 438.00 | | 73.00 |

169/25. Finance Matters – To ratify payments made:

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|-----|---|-------|-----------------------------|------|
| (a) | EE April Telephone Bill (Direct Debit) | 24.60 | LG Act 1972 S111 | 4.10 |
| (b) | E-on – The Cage April Energy (Direct Debit) | 33.06 | Parish Councils Act 1957 S3 | 1.57 |

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170/25. Finance Matters – Grant Applications

None.

171/25. Finance Matters – Wrydecroft Small Grants Programme

- a) Parson Drove Street Pride – It was **RESOLVED**, with all in agreement to provide a grant of £325 to Street Pride.
- b) John Peck Society – It was **RESOLVED**, with one councillor who abstained to provide a grant of £1000 to John Peck Society. It was noted that there were concerns that John Peck Society had not applied for a grant from other villages.

172/25. Finance Matters – Online banking update and consider next steps

It was confirmed that all signatories now have access to Unity Bank. It was **RESOLVED** that £50,000 would be transferred from Santander to Unity Trust, and Unity Trust now be used for all future payments.

173/25. Annual Governance and Accountability Return

- (a) To review and consider the internal audit report
The internal audit report was noted and agreed that an investment policy would be looked into.
- (b) To consider and approve the Annual Governance Statement
It was **RESOLVED** that the annual governance statement be accepted.
- (c) To consider and approve the Annual Accounting Statement
It was **RESOLVED** that the annual accounting statement be accepted.
- (d) To note the dates set for the period of the exercise of Public Rights
It was **RESOLVED** that the period of the exercise of Public Rights will be held from 1st July until 11th August.

174/25. To receive an update on purchasing a BT box

The clerk confirmed that the parish council is unable to purchase the BT box as they already have plans in place to use the phone box. The parish council requested that the clerk contact BT again to see if they would allow for a defibrillator to be installed.

It was highlighted that the BT phone box is not in good condition and should be reported.

175/25. To agree areas of responsibilities/committees

All areas of responsibilities were agreed. Terms of reference are to be provided for the committee.

176/25. Website update

Cllr Unwin has been looking at the website and will report any faults back to Tamar and suggested that a monthly maintenance fee should be considered. The parish council requested that a quote be provided.

177/25. For Councillors to receive an update for the FACT Shuttle Bus Service

There were two people who used the FACT shuttle bus this week. It was agreed that a discussion will take place in September, and a decision will be made if further grant money is requested.

178/25. The Cage Maintenance

Street Pride have raised an issue that cement is falling onto the flower beds. The parish council felt this was unavoidable whilst work is being completed.

A discussion took place about the possibility of having lighting around the Cage at Christmas.

- a) Signage
The sign needs to be repainted. It was requested that the clerk contact local sign writers, Cllr Fowler has agreed to contact a signwriter in Guyhirn.

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179/25. To receive the Amenities 95 Management Committee Report

The next meeting is taking place on Saturday when future events will be discussed. Fencing has been erected but some minor corrections are needed.

A discussion took place about a noticeboard for events and amenities. It was agreed that this be added as an agenda item for the next meeting and in the meantime for the clerk to obtain quotes for a double-sided noticeboard.

It has been requested that the potholes be filled due to the car show coming up.

Planters are going to be filled with sensory plants such as lavender.

180/25. To collate agenda items for the next meeting

- Annual inspection of assets to be arranged.
- Clerk to obtain quotes for flashing speed limit signs (Windfarm Grant)
- Clough Bridge will be closed between 23rd June to 7th July.

181/25. Date of Next Meeting

Wednesday 9th July 2025 7:00pm Parson Drove Village Hall, Parson Drove

The meeting was declared closed at 9.05pm.

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