



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 13th August 2025** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Adrian Rouse (Chairman), Gavin Booth (Vice-Chairman), Peter Spriggs, Pam Williams,
Paul Unwin, Richard Fowler & Yvonne Reader.

Sarah Phillips (Mrs)
Clerk to the Council

AGENDA

Thursday 7th August 2025

210/25. **To agree apologies for absence**

211/25. **To consider any requests by Councillors for dispensation**

212/25. **To receive Members Declarations of Interest**

213/25. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.
To allow up to 3 minutes for each member of the public who wishes to address the Council

214/25. **To agree the minutes of the meeting** dated 9th July 2025

215/25. **Matters arising from previous minutes and Clerks update** not covered on the agenda (for information only)

216/25. **To receive the Chairman's Report**

217/25. **To receive the District Councillors Reports**

218/25. **To receive the County Councillor Report**

219/25. **Highways Matters**

- a) To report any new street lighting issues
- b) Any Highways Issues to be raised by Councillors

220/25. **Planning Applications** – Decision Updates: Nil

221/25. **Planning Applications** - For comment:

F/YR20/0544/F	Land North Of 47 Main Road Parson Drove Cambridgeshire (Erection of a single-storey 1-bed annexe ancillary to the existing dwelling) to enable the use of annexe to be used for holiday let purposes and ancillary use
F/YR25/0572/F	Erect part two-storey part single-storey rear extension, involving demolition of existing conservatory at Thistle Cottage 234 Main Road Church End Parson Drove Wisbech Cambridgeshire PE13 4LF
F/YR25/0511/TRTPO	Felling of 1no Beech tree covered by TPO 02/1976 at Oakleigh 81 Main Road Parson Drove Wisbech Cambridgeshire PE13 4LA

222/25. **Finance Matters** – To receive a finance update

223/25. **Finance Matters** – To note national staff pay award from April 2025

224/25. **Finance Matters** - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Clerks July pay (includes backpay from April to June 2025 at £54.09	573.00	LG Act 1972 S112	0.00
(b)	Clerks July Expenses – includes working from home allowance	30.00	LG Act 1972 S112	0.00
(c)	Royal British Legion	85.50		0.00
(d)	HMRC	57.20	LG Act 1972 S112	0.00

225/25. **Finance Matters** – To ratify payments made:

(a)	Tesco Mobile	9.50	LG Act 1972 S111	0.00
(b)	E-on – The Cage May Energy (Direct Debit)	18.61	Parish Councils Act 1957 S3	0.89
(c)	Bank charges – Unity Bank	6.00		0.00

226/25. **Finance Matters** – Grant Applications

227/25. **Finance Matters** – Wrydecroft Small Grants Programme

228/25. **To consider and receive an update on the purchase of Speed Indicator Devices**

229/25. **To consider the purchase of a noticeboard**

230/25. **To consider quotations of required tree works**

231/25. **Assets update**

- a) To consider actions for the village sign

232/25. **Allotments update**

233/25. **To consider quotations for gov.uk email addresses**

234/25. **For Councillors to receive an update for the FACT Shuttle Bus Service**

235/25. **The Cage Maintenance**

236/25. **To receive the Amenities 95 Management Committee Report**

237/25. **Policies to be approved**

- a) Safeguarding
- b) Equality and Diversity

238/25. **To collate agenda items for the next meeting**

239/25. **Date of Next Meeting**

Wednesday 10th September 2025

7:00pm

The Pavillion, Parson Drove

240/25. **Staffing matters**

- a) To agree to entering a closed session under the Public Bodies (Admission to Meetings) Act 1960 to discuss a Staffing Matter.
- b) Clerks Review

The Public and Press are welcome to attend meetings of the Parish Council
2 PLOUGH ROW, DEEPING ST NICHOLAS, SPALDING, PE11 3EW 07484 734007
theclerk@parsondrove.net | www.parsondrove.net

DATES OF MEETINGS FOR 2025/2026

Wednesday 8 th October 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 12 th November 2025	7.00pm	Parson Drove Village Hall, Main Road, Parson Drove
Wednesday 10 th December 2025	7:00pm	Parson Drove Village Hall, Main Road, Parson Drove



Download the
agenda directly
from the Parish
Council
website.