



# PARSON DROVE PARISH COUNCIL

Minutes of Parson Drove Parish Council Meeting held on  
**Wednesday 13<sup>th</sup> August 2025 at Parson Drove Village Hall, Main Road,  
Parson Drove**

Attended by Councillors: P Spriggs, Y Reader, G Booth, A Rouse, P Williams, Cllr P Unwin

County Councillor: Cllr Osborn

District Councillor: Cllr D Cutler

Members of the public: 0

Also Present: Sarah Phillips (Clerk)

## **210/25. To agree apologies for absence**

Apologies of absence were received from Cllr R Fowler.

## **211/25. To consider any requests by Councillors for dispensation.**

None.

## **212/25. To receive Members Declarations of Interest**

- Cllr G Booth declared an interest in respect agenda item 236/25 as he is a committee member of the Amenities 95 Management Committee
- Cllr Rouse declared an interest in 234/25 due to being employed by FACT.

## **213/25. Open Forum – Public participation. Agenda item time limited to 15 minutes.**

*To allow up to 3 minutes for each member of the public who wishes to address the Council.*

- Plans for Murrow VJ Celebrations will be taking place at the war memorial at 11.00am.
- Grant money from MIND to combat social isolation is being used to hold an afternoon tea event at Murrow Village Hall on Saturday 16<sup>th</sup> August 2025, this is a free event for residents of Murrow and surrounding villages.
- Further police enforcements have happened since the last meeting and speeding tickets have been issued.

## **214/25. To agree the minutes of the meeting dated 9<sup>th</sup> July 2025**

The minutes of the meeting dated 9<sup>th</sup> July 2025 were agreed as a true record and signed by the Chairman.

## **215/25. Matters arising from previous minutes not covered on the agenda (for information only)**

The VJ celebration will commence at 10.30-10.45am and refreshments available in The Cage where residents will have the opportunity to look at the war files. Cambridge Regiment wreath has been obtained by Cllr Williams and there is a cost involved. Murrow village car park will be open for use to those attending.

The clerk confirmed:

- All councillor email addresses have been removed from the website and all future meeting dates have been added.
- A grant application has been completed to Wind Farm Grant for funding towards the speed indicators. A request was made for £6000 due to the special offer coming to an end. The end of grant monitoring form has not been received for A705314 project to provide the seating area by the Lancaster crash site and bollards and planters outside the school, future grant requests will not be processed until this is submitted.
- Unity Trust is now being used to make payments.

## **216/25. To receive the Chairman's Report**

- Presentation took place for the LHI bid.
- The parish council objected to the parcel boxes outside the village shop. After speaking with the owner, it was established that Fenland District Council ordered the removal due to being in a conservation area.
- Planters at the village hall are still not being used and will be relocated.
- Guttering on The Cage needs to be replaced as they do not have an end stop or outlet.

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- Only one of the railings around the war memorial needs replacing before being repainted. Street Pride have been asked to remove the soil from the base of the railings.
- VJ has been advertised, teas and biscuits will be available after the event.
- War memorial books have been cleaned, street pride have tidied the area, grass has been cut, and moles have been dealt with.
- Chairman report has been sent for the Village Post.
- Bench and swing have been cleaned
- Asked Swan Pub if they could clear the side which has been done.
- In the process of obtaining quotes for a noticeboard which has been a challenge as a similar board is required.
- The traffic island on Swan Bridge has been reported, this was first reported in June 2024.

Cllr Booth explained that any decision made about the planters would need to be made by the full council and not Cllr Rouse alone. It was reported at the last meeting that there are plans in place for the planters. Cllr Booth has requested that it be minuted that he had been misrepresented by Cllr Rouse and confirmed that it was stated that the roadway would be dealt with before the car show so that cars could enter the show easily, there was no mention of the planters being done for the same date.

### **217/25. To receive the District Councillors Reports**

A response has been received with regards to the development of Seadyke Bank who confirmed that planning permission has been granted for a number of things including use of land for static/touring caravan. There is one area which has been subject to development, but they are currently going through new ownership and new owners of the land are not known. Materials stored on the land do show possible development and they will continue to monitor.

PC09 Main Road streetlight was raised at the public forum, it has been confirmed that it is now connected.

An email has been received from Members Service who say the website is still showing old information, Cllr Unwin will discuss with Tamar.

### **218/25. To receive the County Councillor Report**

Clough Bridge was due to be closed this month but has now been put back until September due to other diversions in place. Discussions with the Deputy Mayor of Lincolnshire are taking place to see what can be done about the safety barriers and traffic calming measures.

Cllr Osborn was unable to participate in the LHI due to having an interest.

It is planned to use red tarmac on Bellamy Bridge which is very noisy, and speed limit is going to be dropped to 40MPH. It has been suggested to have stop signs, but will need to go through transport.

The parish council raised that they were not invited to the meeting which took place on 21<sup>st</sup> July as they have been involved in the junction for many years.

### **219/25. Highways Matters**

- a) To report any new street lighting issues  
None.
- b) Any highways Issues to be raised by councillors  
It has been confirmed that the owner of the hedge causing a sight obstruction on Fen Road has lowered the hedge but is still not low enough to be able to see a child. It has been reported and will be investigated.

Silvers Lane was scheduled to be closed for resurfacing but there have been no further updates and only patches have been filled in.

### **220/25. Planning Applications – Decision Updates: Nil**

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**221/25. Planning Applications - For comment:**

F/YR20/0544/F	Appeal (put this in above as this is an appeal.– Put a note that this was an appeal. Land North Of 47 Main Road Parson Drove Cambridgeshire (Erection of a single-storey 1-bed annexe ancillary to the existing dwelling) to enable the use of annexe to be used for holiday let purposes and ancillary use <b>No further comment.</b>
F/YR25/0572/F	Erect part two-storey part single-storey rear extension, involving demolition of existing conservatory at Thistle Cottage 234 Main Road Church End Parson Drove Wisbech Cambridgeshire PE13 4LF <b>No objections</b>
F/YR25/0511/TRTPO	Felling of 1no Beech tree covered by TPO 02/1976 at Oakleigh 81 Main Road Parson Drove Wisbech Cambridgeshire PE13 4LA <b>Guided by tree officer.</b>

**222/25. Finance Matters – To receive a finance update**

It was requested that as the cost of street lighting was from last year that it is to come out of reserves.

**223/25. Finance Matters – To note nation staff pay award from April 2025**

Noted. Pay scales are to be sent.

**224/25. Finance Matters – To agree the outstanding payments of the Council:**

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Clerks July pay (includes backpay from April to June 2025 at £54.09	573.00	LG Act 1972 S112	0.00
(b)	Clerks July Expenses – includes working from home allowance	30.00	LG Act 1972 S112	0.00
(c)	Royal British Legion	<del>85.50</del> 28.50		0.00
(d)	HMRC	57.20	LG Act 1972 S112	0.00

**225/25. Finance Matters – To ratify payments made:**

(a)	Tesco Mobile	9.50	LG Act 1972 S111	0.00
(b)	E-on – The Cage May Energy (Direct Debit)	18.61	Parish Councils Act 1957 S3	0.89
(c)	Bank charges – Unity Bank	6.00		0.00

**226/25. Finance Matters – Grant Applications**

Discussed under agenda item 215/25.

**227/25. Finance Matters – Wrydecroft Small Grants Programme**

Street pride to be contacted re remainder of the money.

**228/25. To consider and receive an update on the purchase of Speed Indicator Devices**

Discussed under agenda item 215/25.

**229/25. To consider the purchase of a noticeboard**

Discussed under agenda item 216/25.

**230/25. To consider quotations of required tree works**

Three quotes were requested but only one quote was received. It was **RESOLVED** to go with the quote from David Wheatley quoting £600 for all requested tree works.

**231/25. Assets update**

- a) To consider actions for the village sign

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The paint is flaking on the village sign; it has been suggested to contact the original person who painted the sign for the best course of action.

**232/25. Allotment update**

There are two available allotments, and the clerk is to pass on details of another interest person to the councillors responsible for the allotments.

A quote was received from Cllr Spriggs to clear the remainder allotments, but it was agreed for this to be reviewed at a later date as there is still interest in their current state.

**233/25. To consider quotations for gov.uk email addresses**

It was **RESOLVED** to get the free email from Parish Online for the clerk's email address and councillor email addresses will be reviewed at a later date.

**234/25. For Councillors to receive an update for the FACT Shuttle Bus Service**

The shuttle bus service has been used by 3 people this week which is an increase.

**235/25. The Cage Maintenance**

All work have now been completed.

**236/25. To receive the Amenities 95 Management Committee Report**

Various matters are ongoing. Use of the noticeboard was raised but it was confirmed that no agreements have been discussed. Halloween games have been ordered, and temporary fencing has been erected to stop young adults and cars entering the field.

**237/25. Policies to be approved**

It was **RESOLVED** to accept the safeguarding and Equality and Diversity policy.

- a) Safeguarding
- b) Equality and Diversity

**238/25. To collate agenda items for the next meeting**

- Fact shuttlebus
- War memorial quotes
- Guttering quotes
- Noticeboard
- Highways payment

**239/25. Date of Next Meeting**

Wednesday 10<sup>th</sup> September 2025      7:00pm      The Pavillion, Parson Drove

**240/25. Staffing matters**

- a) To agree to entering a closed session under the Public Bodies (Admission to Meetings) Act 1960 to discuss a Staffing Matter.  
It was **RESOLVED** to go into the closed session, all members of public and the clerk were excluded from the meeting.
- b) Clerks Review

The meeting was declared closed 9.15pm

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