



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 10th December 2025** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Adrian Rouse (Chairman), Gavin Booth (Vice-Chairman), Peter Spriggs, Pam Williams,
Paul Unwin, Richard Fowler & Yvonne Reader.

Sarah Bligh (Mrs)
Clerk to the Council

Friday 5th December 2025

AGENDA

322/25. **To agree apologies for absence**

323/25. **To consider any requests by Councillors for dispensation**

324/25. **To receive Members Declarations of Interest**

325/25. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.
To allow up to 3 minutes for each member of the public who wishes to address the Council.

326/25. **To agree the minutes (and confidential minutes) of the meeting** dated 12th November 2025

327/25. **Matters arising from previous minutes** not covered on the agenda (for information only)

328/25. **To receive the Chairman's Report**

329/25. **To receive the District Councillors Reports**

330/25. **To receive the County Councillor Report**

331/25. **Highways Matters**

- (a) To report any new street lighting issues
- (b) To report any Highways Issues to be raised by Councillors
- (c) To consider the 2026/27 Local Highways Improvement (LHI) Application.
 - 1) Closing the slip road at Swan Bridge Junction to traffic exiting the village
 - 2) Footway extension along south side of Fen Road
 - 3) 300m 40mph Buffer Zone with dragons' teeth road markings and signage on entrance to Murrow
- (d) To discuss Fen Road Drainage Improvements – Road Closure and issues raised
- (e) To suggest any roads or footpaths for the CCC Capitally Funded Highway Maintenance Scheme – deadline December 11th.

332/25. **Planning Applications** – Decision Updates:

(a)	F/YR25/0771/TRCA	Works to 1x Holly Tree within a conservation area at Southea Grange 33 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA	GRANTED
(b)	F/YR25/0763/TRCA	Works to 1 x Horbeam within a conservation area at Village Green Station Road Parson Drove Cambridgeshire	GRANTED
(c)	F/YR25/0766/TRCA	Works to 1 x Cherry Tree and 1 x Maple Tree within a conservation area at Village Green The Bank Parson Drove Cambridgeshire	GRANTED
(d)	F/YR25/0764/TRCA	Works to 1 x Beech Tree and 1 x Maple Tree within a conservation area at Village Green Station Road Parson Drove Cambridgeshire	GRANTED

333/25. Planning Applications – For Comment:

(a)	F/YR25/0853/F	Erect 2 dwellings, involving demolition of existing extension at 1 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA	Applicant: Mr Sundavadra Agent: Distinct Designs UK Ltd
(b)	F/YR25/0870/F	Change of use of land for residential use and erect 1.2m (max) front boundary fence and 1.8m (max) rear boundary fence (retrospective) at Land North and East Of 124 Main Road Parson Drove Cambridgeshire	Applicant: Mr & Mrs Woulfe Agent: Swann Edwards Architecture Limited
(c)	F/YR25/0873/F	Erect 1 x self-build/custom build dwelling with detached double garage involving the demolition of existing buildings at Land North of Danlyn Long Drove Parson Drove Cambridgeshire	Applicant: Mr & Mrs N Markillie Agent: Swann Edwards Architecture Limited
(d)	F/YR25/0899/F	Erect 1 x self-build/custom build dwelling with detached double garage involving the demolition of existing dwelling and buildings at Danlyn Long Drove Parson Drove Wisbech Cambridgeshire PE13 4JT	Applicant: Mr & Mrs N Markillie Agent: Swann Edwards Architecture Limited

334/25. Finance Matters

- (a) To receive the Finance & Budget Report for 2025/2026 to date.
- (b) To receive the 2026/27 Draft Budget and Forecast Report from the Clerk.
- (c) To note price increase to Unity Trust bank charges

335/25. Finance Matters - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Clerks November Pay – Includes 10 extra hours	£1108.42	LG Act 1972 S112	£0.00
(b)	Clerks November Expenses – includes Working from Home Allowance	£38.49	LG Act 1972 S112	£1.41
(c)	HMRC Tax & NI for Month 7 - Outstanding	£98.56	LG Act 1972 S112	£0.00
(d)	HMRC Tax & NI for Month 9	£130.51	LG Act 1972 S112	£0.00
(e)	P. Spriggs – Replacement posts on Village Green	£96.00	Open Spaces Act 1906 SS9-10	£0.00
(f)	P. Spriggs – Painting & Fitting of Cage Guttering	£287.00	LG Act 1972 S133	£0.00
(g)	SLCC Membership - Clerk	£202.00	LG Act 1972 S143	£0.00
(h)	SLCC – 14 th Edition of Charles Arnold Baker Book	£149.40	LG Act 1972 S111	£0.90
(i)	CCC - Murrow Bank Speed Reduction PFHI	£16715.75	Highways Act 1980	£2785.96
(j)	Eon Next – November Energy for the Cage	£39.41	Parish Councils Act 1957 S3	£1.88

336/25. Finance Matters – To ratify payments made:

(a)	Tesco Mobile (Direct Debit)	£9.50	LG Act 1972 S111	£0.00
(b)	FACT – Shuttlebus October	£295.46	LG & Rating Act 1997 S26	£0.00
(c)	Bank charges – Unity Bank (Standing Order)	£6.00	LG Act 1972 S111	£0.00
(d)	Parson Drove Pre School – Book Tokens	£15.00	LG Act 1972 S137	£0.00

337/25. Finance Matters – Grant Applications

- (a) Section 137 Applications - **Nil**
- (b) Wrydecroft Small Grants Programme - **Nil**

338/25. FACT Shuttlebus – To discuss the use and future of the community transport scheme provided by the Parish Council

339/25. Correspondence

- (a) Clerks & Council Direct Magazine – For Councillors to consider magazine subscription at £15.50 per Councillor per annum.
- (b) CCC - RECAP Resource and Waste Strategy and RECAP Design Guide Consultation

340/25. Allotments

- (a) To consider tenant request for a 13m x 6m Polytunnel on Garden Allotment 23

341/25. Assets & Maintenance

- (a) To discuss restoration of the Information Board beside the Cage
- (b) To consider quotes received for Tree Works to 1 x Beech (42), 2 x Maple (21 & 47), 1 x Hornbeam (3) and 1 x Cherry (13) within a conservation area.

342/25. The Cage Maintenance

- (a) To receive an update regarding replacement guttering

343/25. To receive the Amenities 95 Management Committee Report

344/25. To collate agenda items for the next meeting

345/25. Date of Next Meeting

Wednesday 14th January 2026 7:00pm Parson Drove Village Hall, Main Road, Parson Drove



The Public and Press are welcome to attend meetings of the Parish Council

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