



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 14th January 2026** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Adrian Rouse (Chairman), Gavin Booth (Vice-Chairman), Peter Spriggs, Pam Williams,
Paul Unwin, Richard Fowler & Yvonne Reader.

Sarah Bligh (Mrs)
Clerk to the Council

Friday 9th January 2026

AGENDA

1/26. To agree apologies for absence

2/26. To consider any requests by Councillors for dispensation

3/26. To receive Members Declarations of Interest

4/26. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.
To allow up to 3 minutes for each member of the public who wishes to address the Council.

5/26. To agree the minutes of the meeting dated 10th December 2025

6/26. **Matters arising from previous minutes** not covered on the agenda (for information only)

7/26. To receive the Chairman's Report

8/26. To receive the District Councillors Reports

9/26. To receive the County Councillor Report

10/26. **Highways Matters**

- (a) To report any new street lighting issues
- (b) To consider quote received from FDC streetlighting contractors for new streetlight opposite 65 Fen Road at £3,499.79 (Exc VAT)
- (c) To report any Highways Issues to be raised by Councillors

11/26. **Planning Applications** – Decision Updates:

(a)	F/YR25/0818/TRTPO	Works to 2 x Willow trees covered by TPO 03/2000 at Village Pond Main Road Parson Drove Cambridgeshire	GRANTED
(b)	F/YR25/0812/TRTPO	Works to 5 x London Plane and 1 x Lime Tree covered by TPO WR15/2/465/2 at Village Green The Bank Parson Drove Cambridgeshire	GRANTED
(c)	F/YR25/0811/TRTPO	Works to 1x Oak, 2x Horse Chestnut and 7x Lime covered by TPO WR/15/2/465/2 at Village Green The Bank Parson Drove Cambridgeshire	GRANTED

12/26. **Planning Applications** – For Comment:

(a)	F/YR25/0970/F	Erect a detached annexe ancillary to existing dwelling and the siting of a mobile home (retrospective) at House With No Name Harolds Bank Parson Drove Wisbech Cambridgeshire PE13 4PT	Applicant: Mr and Mrs Bates Agent: Alexandra Design
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13/26. **Finance Matters**

- (a) To receive the Finance & Budget Report for 2025/2026 to date.
- (b) To note the change in tax base for the draft budget and precept setting figures.

14/26. **Finance Matters** - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Clerks December Pay	£980.20	LG Act 1972 S112	£0.00
(b)	Clerks December Expenses – includes Working from Home Allowance	£38.49	LG Act 1972 S112	£0.00
(c)	HMRC Tax & NI for Month 10	£84.48	LG Act 1972 S112	£0.00
(d)	James Pest Control – Moles on Village Green	£65.00	Open Spaces Act 1906 SS9 -10	£0.00
(e)	Clerks & Council Direct – Annual Subscription	£126.00	LG Act 1972 S143	£0.00
(f)	Eon Next – December Energy for the Cage (D/D)	£48.98	Parish Councils Act 1957 S3	£2.33

15/26. **Finance Matters** – To ratify payments made:

(a)	Tesco Mobile (Direct Debit)	£9.50	LG Act 1972 S111	£0.00
(b)	FACT – Shuttlebus November	£154.43	LG & Rating Act 1997 S26	£0.00
(c)	Unity Bank Account Fee (Standing Order)	£6.00	LG Act 1972 S111	£0.00
(d)	Santander Bank Account Fee - Current	£4.99	LG Act 1972 S111	£0.00
(e)	Santander Bank Account Fee - Savings	£4.99	LG Act 1972 S111	£0.00

16/26. **Finance Matters – Grant Applications**

- (a) Section 137 Applications - **Nil**
- (b) Wrydecroft Small Grants Programme - **Nil**

17/26. **Correspondence**

- (a) To discuss email received from Parson Drove Village Hall regarding donation of defibrillator.

18/26. **Social Media**

- (a) To discuss the creation and maintenance of a Parson Drove Parish Council Facebook Page

19/26. **Policy Review and Adoption**

- (a) Financial Regulations
- (b) Standing Orders
- (c) IT Policy

20/26. **Assets & Maintenance**

- (a) To discuss restoration of the Information Board beside the Cage
- (b) To receive an update on Tree Works
- (c) To receive an update on the Permissive Walkway

21/26. **The Cage Maintenance**

22/26. **To receive the Amenities 95 Management Committee Report**

23/26. **To collate agenda items for the next meeting**

24/26. **Date of Next Meeting**

Wednesday 28th January 2026 (Precept Setting) 7:00pm

The Cage, Village Green, Parson Drove



The Public and Press are welcome to attend meetings of the Parish Council

16 SELWYN COTTAGES | HIGH ROAD | GUYHIRN | WISBECH | PE13 4EQ

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