



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 11th February 2026** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Adrian Rouse (Chairman), Gavin Booth (Vice-Chairman), Peter Spriggs, Pam Williams,
Paul Unwin, Richard Fowler & Yvonne Reader.

Sarah Bligh (Mrs)
Clerk to the Council

Friday 6th February 2026

AGENDA

32/26. **To agree apologies for absence**

33/26. **To consider any requests by Councillors for dispensation**

34/26. **To receive Members Declarations of Interest**

35/26. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.
To allow up to 3 minutes for each member of the public who wishes to address the Council.

36/26. **To agree the minutes of the Ordinary Meeting** dated 14th January 2026 and **to agree the minutes (and confidential minutes) of the Precept Meeting** dated 28th January 2026.

37/26. **Matters arising from previous minutes** not covered on the agenda (for information only)

38/26. **To receive the Chairman's Report**

39/26. **To receive the District Councillors Reports**

40/26. **To receive the County Councillor Report**

41/26. **Highways Matters**

- (a) To report any new street lighting issues
- (b) Local Projects – 20mph funding programme open until 27th March 2026
- (c) To report any Highways Issues to be raised by Councillors

42/26. **Planning Applications** – Decision Updates: **Nil**

43/26. **Planning Applications** – For Comment:

(a)	F/YR25/0870/F RECONSULTATION	Change of use of land for residential use and erect 1.2m (max) front boundary fence and 1.8m (max) rear boundary fence (retrospective) at Land North And East Of 124 Main Road Parson Drove Cambridgeshire	Applicant: Mr & Mrs Woulfe Agent: Swann Edwards Architecture Limited
(b)	F/YR26/0011/F	Change of use to camp site and erect 1 x single-storey building (washing area) and 1 x single-storey toilet/shower block (part-retrospective) at Land South East Of Manor Farm 344 Main Road Church End Parson Drove Cambridgeshire	Applicant: Mr Alan Dixon Agent: Peter Humphrey Associates Ltd

44/26. **Planning Matters:**

- (a) Notice of Commencement - New Local Plan known as Fenland 50 and the role of Parish Councils during the development of Fenland 50
- (b) Fenland 50 Consultation (closing date 16th March 2026) – Early Engagement
- (c) Peterborough Local Plan Public Consultation – Alternative Site Option (closing date 5th March 2026)

45/26. **Finance Matters**

- (a) To note that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2026-27 is £11.60.

46/26. Finance Matters - Investment Strategy

- (a) To consider a CCLA Public Sector Deposit Fund (PSDF) as a source of investment.
- (b) Giving delegated authority to the Clerk to move funds from the PSDF back to the Unity Trust Account to ensure liquidity.
- (c) Amount to be deposited into the PSDF.

47/26. Finance Matters - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Clerks January Pay	£952.59	LG Act 1972 S112	£0.00
(b)	Clerks January Expenses – includes Working from Home Allowance	£38.49	LG Act 1972 S112	£1.41
(c)	HMRC Tax & NI for Month 11	£84.48	LG Act 1972 S112	£0.00
(d)	NEST Pensions for Month 11	£62.12	LG Act 1972 S112	£0.00
(e)	Wave – Water for the Cage	£50.54	LG Act 1972 S133	£0.00
(f)	Eon Next – January Energy for the Cage (D/D)	£58.38	Parish Councils Act 1957 S3	£2.78
(g)	FACT – Shuttlebus – Final Invoice	£77.21	LG & Rating Act 1997 S26	£0.00
(h)	Cambs ACRE - Membership	£74.50	LG Act 1972 S143	£12.42
(i)	Viking Direct – Printer Toner	£64.91	LG Act 1972 S111	£10.82

48/26. Finance Matters – To ratify payments made:

(a)	Tesco Mobile (Direct Debit)	£9.50	LG Act 1972 S111	£0.00
(b)	Unity Bank Account Fee (Standing Order)	£6.00	LG Act 1972 S111	£0.00

49/26. Finance Matters – Grant Applications

- (a) Section 137 Applications - **Nil**
- (b) Wrydecroft Small Grants Programme - **Nil**

50/26. Correspondence

- (a) To discuss email received from Parson Drove Street Pride regarding condition of Community Orchard

51/26. Local Government Reorganisation

- (a) To discuss the effect on Parish Council Elections

52/26. Policy Review and Adoption

- (a) IT Policy
- (b) Investment Strategy/Policy

53/26. Assets & Maintenance

- (a) To discuss restoration of the Information Board beside the Cage
- (b) To receive an update on Tree Works
- (c) To receive an update on the Permissive Walkway
- (d) To receive an update on the BT Kiosk – Adoption for a defibrillator
- (e) To receive an update on the new Noticeboard – Conservation Officer response & Application for funding

54/26. The Cage Maintenance

- (a) To consider the interior redecoration of the Cage.

55/26. To receive the Amenities 95 Management Committee Report

56/26. To collate agenda items for the next meeting

57/26. Date of Next Meeting

Wednesday 11th March 2026

7:00pm

Parson Drove Village Hall, Main Road, Parson Drove



The Public and Press are welcome to attend meetings of the Parish Council

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