



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 10th June 2026** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Gavin Booth (Chairman), Paul Unwin (Vice-Chairman), Peter Spriggs, Pam Williams, Richard Fowler & Yvonne Reader.

Sarah Bligh (Mrs)
Clerk to the Council

Friday 5th June 2026

AGENDA

134/26. To agree apologies for absence

135/26. To consider any requests by Councillors for dispensation

136/26. To receive Members Declarations of Interest

137/26. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.
To allow up to 3 minutes for each member of the public who wishes to address the Council.

138/26. To agree the minutes of the meeting dated 13th May 2026.

139/26. **Matters arising from previous minutes** not covered on the agenda (for information only)

140/26. **Co-Option of a New Council Member**

- (a) To consider and if appropriate, resolve to co-opt a Member of Public to the Council
- (b) To sign the declaration of Acceptance of Office

141/26. To receive the District Councillors Reports

142/26. To receive the County Councillor Report

143/26. **Highways Matters**

- (a) To report any new street lighting issues
- (b) To consider and sign the Service Level Agreement (SLA) for Streetlighting 2026
- (c) To report any Highways Issues to be raised by Councillors
- (d) To discuss LHI Scheme to extend 30mph to Sealeys Lane duplicating Condition of Planning Application F/YR26/0112/0 - Land to the East of 114 Main Road Parson Drove Cambridgeshire

144/26. **Planning Applications** – Decision Updates:

(a)	F/YR26/0234/TRTPO	Works to 1x Ash tree covered by TPO 03/2000 at Village Pond Main Road Parson Drove Cambridgeshire	GRANTED
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145/26. **Planning Applications** – For Comment:

(a)	F/YR26/0355/VOC	Variation of condition 2 (list of approved drawings) of planning approval F/YR21/0600/RM (Reserved Matters application relating to detailed matters of access, appearance, landscaping, layout and scale pursuant to appeal decision APP/D0515/W/18/3202467 (F/YR17/1148/O) to erect 4 x dwellings (2-storey 4-bed) and the formation of a new access) - amended design to Plot 3 only at - Land North Of 135 Front Road Murrow Cambridgeshire	Applicant: Mr And Mrs Allen Agent: Peter Humphrey Associates Ltd
(b)	F/YR26/0356/CERTLU	Certificate of Lawful Use (Existing): to seek confirmation of compliance of Condition 1 (commencement of works) of planning permission F/YR23/0352/F (Erect a dwelling (3-storey 5-bed) and formation of a new access) at Land North Of 222 Main Road Church End Parson Drove Cambridgeshire	Applicant: Mr Mykhailo Varshavskyy Agent: N/A

(c)	F/YR26/0360/TRCA	Works to 2 x European Lime trees and 1 x Wild Cherry tree within a conservation area at Land North Of Springfield Road Parson Drove Cambridgeshire	Applicant: Mrs Anita Mackie Agent: John O'Conner
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146/26. Finance Matters

- (a) To receive the Finance & Budget Report for 2026/2027 to date.

147/26. Finance Matters - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Clerks May Salary	£952.59	LG Act 1972 S112	£0.00
(b)	Clerks May Expenses – includes Working from Home Allowance	£33.95	LG Act 1972 S112	£0.00
(c)	HMRC Tax & NI for Month 3	£84.48	LG Act 1972 S112	£0.00
(d)	NEST Pensions for Month 3 (D/D)	£62.12	LG Act 1972 S112	£0.00
(e)	Eon Next –Energy for the Cage (D/D)	£26.06	Parish Councils Act 1957 S3	£1.24
(f)	Santander Acc Fees - May	£4.99	LG Act 1972 S111	£0.00
(g)	Unity Trust Acc Fees – May	£7.00	LG Act 1972 S111	£0.00
(h)	Elan City – 3 MVAS	£8130.00	LG & Rating Act 1997 S31	£1355.00
(i)	Amax – Clerk Laptop	£738.00	LG Act 1972 S111	£123.00

148/26. Finance Matters – To note payments made:

(a)	Tesco Mobile (Direct Debit)	£9.50	LG Act 1972 S111	£1.58
(b)	Tamar IT – Microsoft 365 (Direct Debit)	£11.38	LG Act 1972 S111	£1.90
(c)	Tamar IT – SentinalOne (Direct Debit)	£4.74	LG Act 1972 S111	£0.79
(d)	Wave – Water for Cage (Direct Debit)	£18.35	LG Act 1972 S133	£0.00

149/26. Finance Matters – Grant Applications

- (a) Section 137 Applications - **Nil**
(b) Wrydecroft Small Grants Programme – **Nil**

150/26. Annual Inspections

- (a) To arrange a date for the annual Asset Inspection
(b) To arrange a date for the annual Garden Allotment Inspection

151/26. Tree Works

- (a) To receive an update on Tree Works
(b) To consider quote received from DM Landscapes for £875 (Exc VAT) for works to Ash tree works at the Pond

152/26. Assets & Maintenance

- (a) To receive an update on the Permissive Walkway
(b) To receive an update on the Community Orchard and discuss rabbit control at the Garden Allotments
(c) To discuss repair works to the War Memorial Railings

153/26. The Cage Maintenance

154/26. To receive the Amenities 95 Management Committee Report

155/26. To collate agenda items for the next meeting

156/26. Date of Next Meeting

Wednesday 8th July 2026 7:00pm Parson Drove Village Hall, Main Road, Parson Drove

157/26. Staffing Matters

- (a) To agree to entering a closed session under the Public Bodies (Admission to Meetings) Act 1960 to discuss a Staffing Matter.
(b) Clerk Six Month Review– *Confidential Item*



The Public and Press are welcome to attend meetings of the Parish Council

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