



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 19th August 2026** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Gavin Booth (Chairman), Paul Unwin (Vice-Chairman), Peter Spriggs, Pam Williams,
Richard Fowler, Yvonne Reader & Rachel Swannell.

Sarah Bligh (Mrs)
Clerk to the Council

Friday 14th August 2026

AGENDA

178/26. To agree apologies for absence

179/26. To consider any requests by Councillors for dispensation

180/26. To receive Members Declarations of Interest

181/26. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.

To allow up to 3 minutes for each member of the public who wishes to address the Council.

182/26. To agree the minutes of the meeting dated 8th July 2026.

183/26. **Matters arising from previous minutes** not covered on the agenda (for information only)

184/26. To receive the District Councillors Reports

185/26. To receive the County Councillor Report

186/26. **Highways Matters**

- (a) To report any new street lighting issues
- (b) To welcome FDC Engineering Manager Garry Edwards and discuss response from FDC regarding Springfield Road Streetlights
- (c) To report any Highways Issues to be raised by Councillors

187/26. **Planning Applications** – Decision Updates:

(a)	F/YR26/0355/VOC	Variation of condition 2 (list of approved drawings) of planning approval F/YR21/0600/RM (Reserved Matters application relating to detailed matters of access, appearance, landscaping, layout and scale pursuant to appeal decision APP/D0515/W/18/3202467 (F/YR17/1148/O) to erect 4 x dwellings (2-storey 4-bed) and the formation of a new access) - amended design to Plot 3 only at Land North Of 135 Front Road Murrow Cambridgeshire	GRANTED
(b)	F/YR26/0468/VOC	Variation of conditions 1 (materials), 4 (boundary treatments) and 5 (list of approved drawings) of planning permission F/YR24/0536/VOC (Variation of conditions 2 (materials), 5 (boundary treatments) and 6 (list of approved drawings) relating to planning permission F/YR17/1092/F (Erection of a 3-bed dwelling including the demolition of the existing Church Hall)) - design change at Building Land Northwest Of Southea Parish Church 37 Main Road Parson Drove Cambridgeshire	GRANTED

188/26. **Planning Applications** – For Comment:

(a)	F/YR26/0595/F	Erect 1 x dwelling involving the demolition of existing buildings within a conservation area at Parson Drove Post Office 7 The Bank Parson Drove Wisbech Cambridgeshire PE13 4JD	Applicant: Mr Sundavadra Agent: N/A
(b)	F/YR26/3112/COND	Details reserved by Conditions 09 (Energy Assessment) and 12 (Levels) of planning permission F/YR19/0971/O (Erect up to 5 dwellings (outline application with matters committed in respect of access)) - for Plot 5 only at Land East Of The Silverings 114 Main Road Parson Drove Cambridgeshire	Applicant: Mr & Mrs I Woulfe Agent: Swann Edwards Architecture Limited

189/26. Planning Matters

- (a) To consider response from Swann Edwards Architects Ltd regarding duplication of proposal to extend 30mph to Sealeys Lane (Condition of Planning Application F/YR26/0112/0 - Land to the East of 114 Main Road Parson Drove Cambridgeshire) with the Parish Councils LHI Scheme.

190/26. Finance Matters

- (a) To receive the Finance & Budget Report for 2026/2027 to date.
 (b) To consider the External Auditors report for the Financial Year ending 31st March 2026

191/26. Finance Matters - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Clerks July Salary	£952.59	LG Act 1972 S112	£0.00
(b)	Clerks July Expenses – Working from Home Allowance	£30.00	LG Act 1972 S112	£0.00
(c)	HMRC Tax & NI for Month 5	£84.48	LG Act 1972 S112	£0.00
(d)	NEST Pensions for Month 5 (D/D)	£62.12	LG Act 1972 S112	£0.00
(e)	Eon Next –Energy for the Cage (D/D)	£18.98	LG Act 1972 S133	£0.90
(f)	Santander Acc Fees – July	£4.99	LG Act 1972 S111	£0.00
(g)	Unity Trust Acc Fees – July	£7.00	LG Act 1972 S111	£0.00
(h)	PKF Littlejohn LLP – External Audit Fees	£378.00	Local Audit & Accountability Act 2014, Part 2	£63.00
(i)	FDC – Streetlighting Charge 25/26	£5360.70	Parish Councils Act 1957 S3	£893.45

192/26. Finance Matters – To note payments made:

(a)	Tesco Mobile (Direct Debit)	£9.50	LG Act 1972 S111	£1.58
(b)	Tamar IT – July Microsoft 365 (Direct Debit)	£11.38	LG Act 1972 S111	£1.90
(c)	Tamar IT – July SentinelOne (Direct Debit)	£4.74	LG Act 1972 S111	£0.79
(d)	James Pest Control – Rabbits on Allotments	£50.00	Small Holdings and Allotments Act 1908 S26 (1)	£0.00
(e)	Award Associates – Cage Structural Report	£1127.26	LG Act 1972 S133	£187.88
(f)	Diane Cutler – Reimbursement SID clamps/locks	£157.45	Road Traffic Regulation Act 1984 S72	£26.25
(g)	Noticeboards Online – New Parish Noticeboard	£7374.00	LG Act 1972 S232	£1229.00

193/26. Finance Matters – Grant Applications

- (a) Section 137 Applications - **Nil**
 (b) Wrydecroft Small Grants Programme:
 i) Amenities '95 £430.00 – Hedge Cutting & Tree Maintenance of Playing Field

194/26. Parson Drove Post Office – To discuss move proposal and compile consultation response.**195/26. Assets & Maintenance**

- (a) To receive an update on the Permissive Walkway
 (b) To receive an update on Tree Works
 (c) To receive an update on the Community Orchard
 (d) To consider remedial works following Asset Inspection:
 i) John Eley Quote for Metal Sign Restoration at £240 (Exc VAT) each
 ii) John Eley Quote to repaint and sign write The Cage “Parson Drove” sign at an approximate cost of £500 (Exc VAT) - If there are any repairs needed to the wood the cost will increase.

196/26. To collate agenda items for the next meeting**197/26. Date of Next Meeting**Wednesday 9th September 2026

7:00pm

Parson Drove Village Hall, Main Road, Parson Drove

198/26. Staffing Matters

- (a) To agree to entering a closed session under the Public Bodies (Admission to Meetings) Act 1960 to discuss a Staffing Matter.
 (b) Update from Clerk

The Public and Press are welcome to attend meetings of the Parish Council

16 SELWYN COTTAGES | HIGH ROAD | GUYHIRN | WISBECH | PE13 4EQ

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