



PARSON DROVE PARISH COUNCIL

You are summoned to attend the Meeting of Parson Drove Parish Council which will be held on **Wednesday 16th September 2026** starting at 7pm at **Parson Drove Village Hall, Main Road, Parson Drove** to which your attendance is required.

TO ALL MEMBERS OF PARSON DROVE PARISH COUNCIL:

Gavin Booth (Chairman), Paul Unwin (Vice-Chairman), Peter Spriggs, Pam Williams,
Richard Fowler, Yvonne Reader & Rachel Swannell.

Cllr Gavin Booth
Chairman of the Council

Gavin Booth

AGENDA

199/26. To agree apologies for absence

Friday 11th September 2026

200/26. To consider any requests by Councillors for dispensation

201/26. To receive Members Declarations of Interest

202/26. **Open Forum** – Public participation. Agenda item time limited to 15 minutes.
To allow up to 3 minutes for each member of the public who wishes to address the Council.

203/26. To agree the minutes of the meeting dated 19th August 2026.

204/26. **Matters arising from previous minutes** not covered on the agenda (for information only)

205/26. To receive the District Councillors Reports

206/26. To receive the County Councillor Report

207/26. **Highways Matters**

- (a) To report any new street lighting issues
- (b) To receive the 2026/2027 Capital Highway Maintenance Programme
- (c) To discuss the resurfacing extent of Silvers Lane and the response from CCC.
- (d) To report any Highways Issues to be raised by Councillors
- (e) To discuss the potential purchase and funding options for a fourth Solar SID device.

208/26. **Planning Applications** – Decision Updates: **CURRENTLY NIL**

209/26. **Planning Applications** – For Comment:

(a)	F/YR26/0604/F	Alterations to existing dwelling including conversion of existing garage to create additional living accommodation involving replacing garage doors with 2 x windows, replace rear 2 x windows with patio doors, replace oil tank with air source heat pump, erect a stone style door surround to west elevation and erection of a detached 1-bed annexe ancillary to existing dwelling at The Hollies 10 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA	Applicant: Mr Andrew Litchmore Agent: ArkiPlan.co.uk
(b)	F/YR26/0605/LB	Alterations to a listed building including conversion of existing garage to create additional living accommodation involving replacing garage doors with 2 x windows, replace rear 2 x windows with patio doors, replace oil tank with air source heat pump and erect a stone style door surround to west elevation at The Hollies 10 Main Road Parson Drove Wisbech Cambridgeshire PE13 4JA	Applicant: Mr Andrew Litchmore Agent: ArkiPlan.co.uk
(c)	F/YR26/0609/F	Siting of a static caravan/mobile home ancillary to existing dwelling (part-retrospective) at Fenleigh Common Road Throckenholt Cambridgeshire PE12 0QY	Applicant: Mr & Mrs James Grant Agent: Malcolm Clark Association

210/26. Finance Matters

- (a) To agree the NALC 2026-27 National Salary Award.

211/26. Finance Matters - To agree the outstanding payments of the Council:

Item	Description	Total Amount	Power to Spend	VAT Element
(a)	Clerks August Salary (Inc Back Pay)	£1099.37	LG Act 1972 S112	£0.00
(b)	Clerks August Expenses – Working from Home Allowance	£30.00	LG Act 1972 S112	£0.00
(c)	HMRC Tax & NI for Month 6	£148.55	LG Act 1972 S112	£0.00
(d)	NEST Pensions for Month 6 (D/D)	£88.24	LG Act 1972 S112	£0.00
(e)	Eon Next –Energy for the Cage (D/D)	£18.83	LG Act 1972 S133	£0.90
(f)	Santander Acc Fees – August	£4.99	LG Act 1972 S111	£0.00
(g)	Unity Trust Acc Fees – August	£7.00	LG Act 1972 S111	£0.00
(h)	James Pest Control – Moles on Village Green	£65.00	Open Spaces Act 1906 SS9 -10	£0.00

212/26. Finance Matters – To note payments made:

(a)	Tesco Mobile (Direct Debit)	£9.50	LG Act 1972 S111	£1.58
(b)	Tamar IT – August Microsoft 365 (Direct Debit)	£11.38	LG Act 1972 S111	£1.90
(c)	Tamar IT – August SentinelOne (Direct Debit)	£4.74	LG Act 1972 S111	£0.79
(d)	Wave – Water for the Cage	£27.86	LG Act 1972 S133	£0.00
(e)	R J Vasey Builders – Manhole Repair at Cage	£180.00	LG Act 1972 S133	£0.00

213/26. Finance Matters – Grant Applications

- (a) Section 137 Applications - Nil
(b) Wrydecroft Small Grants Programme – Nil

214/26. To discuss and compile consultation response for Cambridgeshire Rights of Way Improvement Survey

215/26. To receive the 2026 Asset & Allotment Inspection Report on behalf of the Clerk

216/26. Assets & Maintenance

- (a) To receive an update on the Permissive Walkway including
i. Quote for hedge cutting DJ Rowell £792.00
- (b) To receive an update on the BT Kiosk
- (c) To receive an update on Tree Works & Consider Tree Report
- (d) To receive an update on the Community Orchard
- (e) To consider remedial works quotes (No VAT) from Peter & Stephen Spriggs following Asset Inspection:
- i) Paint Bench Black/Green - £250
 - ii) Jubilee Bench Clean Down & Stain - £270
 - iii) War Memorial Railings – Sand down and repaint (2coats) - £1175 + £175
 - iv) Wooden Posts 2 x 7” and 3 x 9” – £375
 - v) Clock Tower Woodworm treatment in Cage - £275
 - vi) Cage Roof Cut Inspection Hole (Re Board, Replaster & Repair) – £485

217/26. To receive the Amenities 95 Management Committee Report

218/26. To collate agenda items for the next meeting

219/26. Date of Next Meeting

Wednesday 9th September 2026

7:00pm

Parson Drove Village Hall, Main Road, Parson Drove

The Public and Press are welcome to attend meetings of the Parish Council

16 SELWYN COTTAGES | HIGH ROAD | GUYHIRN | WISBECH | PE13 4EQ

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